

**AGENDA**  
**CITY OF VALPARAISO & VALPARAISO CABLE AUTHORITY JOINT MEETING**  
**VALPARAISO, FL**  
**850-729-5402**  
**August 14, 2023**  
**6:00 PM**

Invocation (Commissioner Wasdin)  
Pledge of Allegiance (Mayor Smith)

APPROVAL OF MINUTES

July 10, 2023 & Budget Workshops July 24 & 31 2023

CITIZENS' CONCERNS (non-agenda items)

1. Resident
  - A. Derek Sanchez -----Attach 1
2. Non-resident
  - A. Valparaiso Littler League Field – Chris Taulbee-----Attach 2

ACTION ITEMS/POTENTIAL ORDINANCES

1. Added Agenda Item
2. Community Center Use for Council on Aging-----Attach 3

OLD BUSINESS

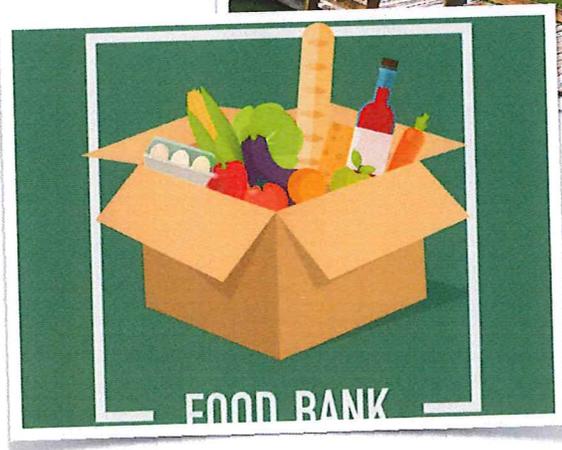
1. Update New City Hall Renovation
2. Legal Update

REPORTS / CORRESPONDENCE / ANNOUNCEMENTS

1. TPO/DOT
2. Stormwater
3. Community Liaison Report
4. Regional Sewer Update
5. Planning Commission Update
6. Community Center Update
7. Department Updates-----Attach 4
8. Disbursements
9. Budget Workshop August 21, 2023, 6:00PM
10. Etc.

Derek Sanchez  
July 4, 2023

# Valparaiso, Florida



# Promote Homesteading

## Food Bank

History Lesson.

At the turn of the last century the area that is now Valparaiso was uninhabited forest land, owned by the Federal Government and opened for homesteading.

Among the interesting and unique projects that were planned and put into effect was a **community farm**. Every purchase of a “villa” site received ten acres of farm land and was incorporated in the **community farm**, which was operated by the Valparaiso Development Company.

This is what one SMALL homestead can accomplish. Free Food.

Please help promote homesteading and vote for ownership of chickens.

# Promote Health

## Run Val-P

What is Run Val-P?

Run Val-P is a Facebook Group and new formed running group for Valparaiso, Florida. The group was created by me on 1 June 2023. With hopes of promoting well being for mentally and physical health. Also to strength community bonds.

We currently have 33 members and growing.

If you are Interested in running with a group of friends and community members this group is for you.

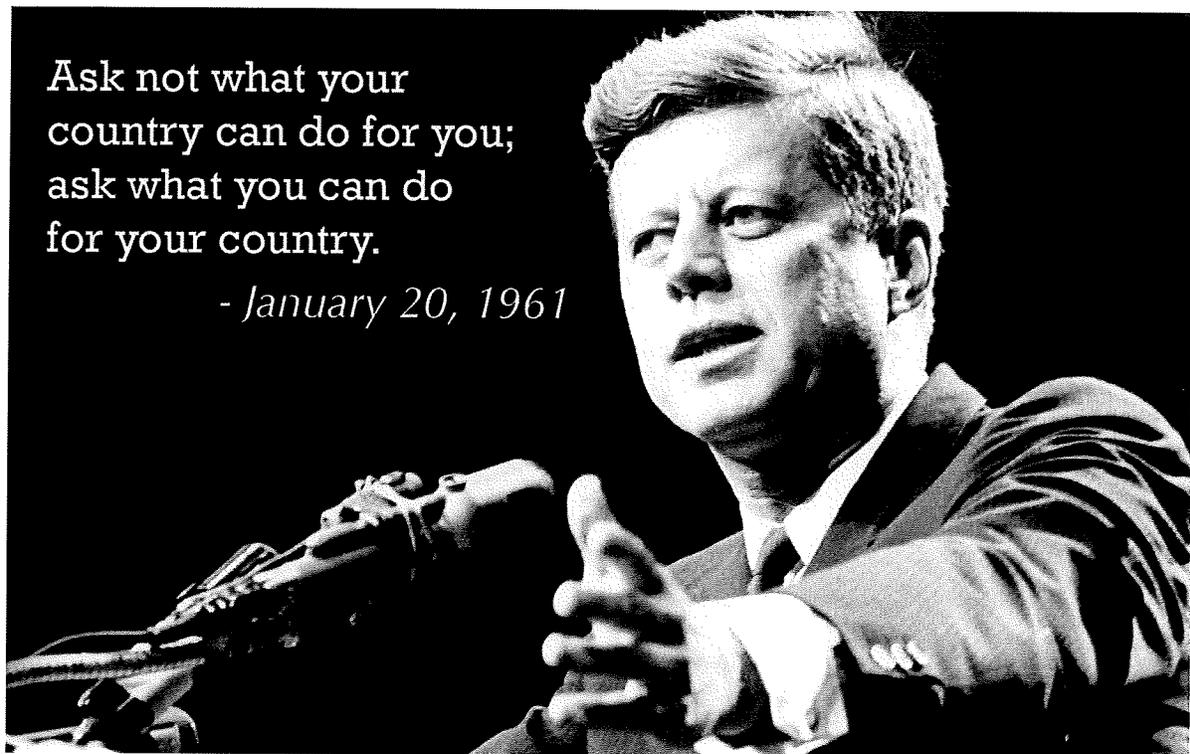
Our start/finish point is at Doc's Oyster Bar. We have three run courses for beginners (1 mile), novice (2.5 miles) and experience runners (5+ miles). All three courses all have safe nature trail run, water front and beautiful scenery.

We are very dog run friendly and welcome furry runners.

After a long run we all sit down and enjoy a refreshing drink and oysters.

<https://www.facebook.com/groups/1302495594026517/>

Derek Sanchez  
July 4, 2023



Little League Park					
	Expenses	Revenue	Difference		
FY2023	\$ 1,950		\$ 1,950	Expenses Included	Electric & Water
FY2022	\$ 2,712.00		\$ 2,712	Expenses Included	Electric, Water & Rye Grass (Gross = \$1,350)
FY2021	\$ 3,752.00		\$ 3,752	Expenses Included	Electric, Water & Rye Grass (Gross = \$903)
FY2020	\$ 3,679.00	\$ 2,240.00	\$ 1,439	Expenses Included	Electric, Water & Rye Grass (Gross = \$994)
FY2019	\$ 5,356.00	\$ 2,280.00	\$ 3,076	Expenses Included	Electric, Water & Rye Grass (Gross = \$720)
FY2018	\$ 3,625.28	\$ 2,040.00	\$ 1,585	Expenses Included	Electric, Water & Rye Grass (Gross = \$166)

Attached is a copy of the last agreement the City had with Nicevill Valparaiso American Little League

1 approval. **COMM. BROWNING MADE A MOTION TO ACCEPT THE AGENDA AS IT IS**  
2 **SET FOR THE OCTOBER 12, 2022, MEETING. COMM. HAMILTON SECONDED THE**  
3 **MOTION, WHICH PASSED BY UNANIMOUS VOTE OF THE COMMISSION 5 TO 0.**

4 2. **ACTION ITEMS – Accept or Refuse Bid for Surplus Property at 363 Washington Ave**

5 Mayor Smith said the city had not received any bids. He said he and Mr. Scott discussed hiring  
6 a realtor to move the property and take the realtor fee out of the profits. Mr. Dykes said we would  
7 need to post out an RFP or RFQ to see if there would be some companies interested, Commission  
8 would then vote on which one to choose. Mr. Dykes said Mr. Scott could write either the RFP or RFQ,  
9 once completed he could bring back to the Commission for approval.

10 3. **ACTION ITEMS – Little League Park Lease Agreement with Okaloosa School Board**

11 Mayor Smith said Comm. Hamilton looked over the lease agreement between the School Board  
12 of Okaloosa County and the city. Mayor Smith said the school board would like to take over what has  
13 been the Little League Park. He said the city has been paying for the water and electric there and we  
14 would transfer those services to the school board. Mayor Smith said the kids that have been practicing  
15 up there, the parents have taken care of the property and our public works has mowed the grass. He has  
16 spoken with Bill Smith, Director of Facilities for the school district, they want the property back so  
17 that the STEMM school could use it, then we would turn the bills over to them. The lease agreement  
18 expired on November 1, 2012. **MAYOR SMITH MADE A MOTION TO NOT RENEW THE**  
19 **LEASE ON THE PROPERTY.** Mr. Dykes said there is language within the lease that if the city  
20 doesn't wish to renew, the lease would've run its course. Mayor Smith said that is what we would do  
21 then, just need to send a letter to the board letting them know there will be no lease renewal and letting  
22 them know they would be responsible for the electric and water. Comm. Browning said this is like  
23 completely taking baseball out of Valparaiso and he doesn't agree with that. **MAYOR SMITH**  
24 **MADE A MOTION TO NOT RENEW THE LEASE OF THE LITTLE LEAGUE PARK**  
25 **PROPERTY AND HAVE IT RETURN BACK TO THE OKALOOSA SCHOOL BOARD.**  
26 **COMM. HAMILTON SECONDED THE MOTION, WHICH PASSED BY VOTE OF 4 TO 1,**  
27 **WITH COMM. BROWNING VOTING IN THE NEGATIVE.** Mayor Smith said he would reach  
28 out to them and let them know we do not want to renew the lease.

29 4. **ACTION ITEMS – Approve 2023 Library Interlocal Agreement**

30 Mrs. Willis, Library Director, has brought before the Commission a request to approve the  
31 2023 with Library Interlocal Agreement. Mrs. Willis said it is basically the same agreement as in  
32 previous years with one difference as stated in the agreement, the IT department of the coop will  
maintain two networks for library operations, one for library staff use and one for public access at

# Old Lease Agreement

STATE OF FLORIDA  
COUNTY OF OKALOOSA

## LEASE AGREEMENT

This Lease Agreement made and entered into by and between The Niceville Valparaiso American Little League, Inc., a not-for-profit corporate entity existing under the laws of the State of Florida, whose principal address is Post Office box 764, Niceville, Florida 32578-0947 (hereinafter referred to the League) and the City of Valparaiso, a political subdivision of the State of Florida, whose principal address is 465 Valparaiso Parkway, Valparaiso, Florida 32580 (hereinafter referred to as "City").

### WITNESSETH:

WHEREAS, the City of Valparaiso has a lease agreement with the Okaloosa County School Board who certain real property which is more particularly depicted in Exhibit "A" attached hereto and made a part hereof (hereinafter referred to as "Property"); and,

WHEREAS, the City has agreed to lease to the League the Property for the purpose of improving, operating and maintaining a public recreational facility which may be used and occupied, at the discretion of the City, during certain times of the year by the Niceville Valparaiso American Little League, Inc., a not-for-profit corporate entity existing under the laws of the State of Florida; and,

WHEREAS, the facilities to be improved, operated and maintained on the Property will be used by the City for public purpose functions; and,

WHEREAS, the City and the League believe it to be in their best interest to enter into this Lease Agreement for public purposes.

NOW THEREFORE, for and in consideration of the covenants and agreements herein set forth, the parties do hereby agree as follows:

1. LEASED PREMISES. The City hereby expressly leases to League the following described real property and improvements thereon (hereinafter referred to as the "Property") situated in Okaloosa County, Florida, to-wit:

See Exhibit "A" attached hereto and made a part hereof for general location of the Property.

2. LEASE TERM AND TERMINATION. This Lease shall be for a period of five (5) years to commence on November 1, 2012, and to terminate on October 31, 2017 (hereinafter referred to as the "Lease Term"). This Lease may be extended for additional five (5) year periods thereafter upon the mutual agreement of the parties. Notwithstanding the term stated herein, the City may terminate this Lease at any time, after sixty (60) days written notice to the League, in the event that the Okaloosa County School Board should determine that the Property is needed as part of

its educational programming or in the event that the Okaloosa County School Board should make the decision to dispose of the Property.

3. CONSIDERATION. The consideration paid by the League to the City shall be the sum of Twenty (\$20.00) Dollars per person per age group utilizing the City facilities per year, during the term of this Lease. The annual lease fee shall be paid by April 15<sup>th</sup> of each year for which there is a Little League scheduled season. The League shall be responsible for the ongoing and continuous maintenance of the Press Box, Rest Rooms, Concession and Storage facilities at its sole expense. The City shall be responsible for the ongoing and continuous maintenance and repair of all the field maintenance and fencing as depicted in Exhibit B. The City shall also be responsible for all utility bills associated with the operation of the facility.

4. SCOPE OF USE OF FACILITIES.

A. The Property shall be used by City and the League for public recreational facilities and programs, and for other incidental public purposes as are reasonably related thereto.

B. The League is not authorized to sublease all or a portion of the Property to any other party without the express written consent of the City.

C. In the event that the League should cease occupying or using the Property for Little League activities at any time during the Lease Term or any renewal term, then this Lease shall terminate. In such event all improvements on the Property shall become the property of the City.

5. CONTROL OF PROPERTY BY LEAGUE:

A. The League shall not permit any of its guests, invitees, employees, agents or other users to engage in any disorderly conduct or commit or maintain any waste or nuisance on the Property or to use the facilities in any way or manner so as to interfere with the safe and orderly operation of adjacent public school facilities by the School Board or to violate any local, state or federal laws, rules or regulations. Further, the League shall not permit any of its guests, invitees, employees, agents, or other users to engage in the sale or use of alcoholic beverages or any acts or actions which violate the laws of the State of Florida or the United States while on the Property.

B. The League shall have the primary responsibility for the supervision of persons and activities on the Property and for the maintenance of order and the enforcement of this provision.

6. IMPROVEMENTS.

A. The League shall also have the right, at its cost, to erect or permit to be erected on said Property such improvements or modifications as are reasonably necessary for furthering the permitted uses of said Property, providing that such improvements or modifications conform to local, state and federal construction standards and are properly designed and certified for construction by licensed architects and engineers and further provided that such improvements or modifications neither interfere with the current or proposed educational uses of the adjoining lands by the School Board.

B. Temporary or non-attached improvements and additions shall remain the property of the League. However, all other such improvements and additions which are attached to the Property will become the property of the City and shall remain upon and be surrendered with the Property as a part thereof at the termination and/or expiration of this Lease.

## 7. INSURANCE AND INDEMNITY.

A. The League shall exercise its privileges hereunder at its own risk and expense. The League shall carry and maintain in full force and effect throughout the term of this agreement, a policy of comprehensive general liability insurance with minimum policy limits of \$2,000,000.00 general aggregate and \$1,000,000.00 per occurrence. The City shall be named as an additional insured on the policy. All certificates shall provide a thirty (30) day notification clause to the City in the event of cancellation or modification of the policy. In the event the insurance coverage expires at any time during the term of this Lease, a renewal certificate shall be issued thirty (30) days prior to said expiration date.

B. The League shall be responsible for the maintenance of such insurance, in an amount approved by the City Commission, as is necessary to protect the City and the League from the risk of loss of the facility and its contents thereon owned by the City, the League or the Okaloosa County School Board by fire, theft, storm, hail, flood, vandalism or other such loss, and the City shall be shown as an additional insured under all such policies of insurance to the extent of its interest in the Property.

C. Any third-party user of the facility, through the League, shall be required to carry such insurance as will fully protect the City and the Okaloosa County School Board from any claim, loss, damage, judgment or award resulting from loss, damage, or injury to person or property or damage to or loss of the facilities, during such time as the facilities shall be in the control or use of the user, which loss, damage, or injury to person or property or damage to or loss of the facility shall in whole or in part result from the negligence of any user through the City.

D. All insurance carriers shall be rated "A" or better by the most recently published A.M. Best Rating Guide. The City reserves the right to accept or reject the insurance carrier(s).

E. Neither the City nor the League shall be responsible, liable to, or have any obligation to any user for loss of property by reason of theft, fire, storm, hail, flood, or other such casualty.

F. Notwithstanding any insurance carried by the League pursuant to this Lease Agreement or otherwise, the League shall, and hereby does, agree to indemnify, defend and hold harmless the City and its officers, directors and employees, from and against any and all liability, losses, claims, injuries, settlements or causes of action of any kind or character (including without limitation any expenses connected therewith, including attorney's fees and cost of defense) to any person or property arising directly or indirectly from the performance of services pursuant to this Lease Agreement by the League, or arising out of any act or omission of the League and/or its officials, employees, agents, guests, sub-tenants or representatives in the course of occupying and operating the Property, which results in bodily harm or property damage to others. This indemnification obligation of the League shall survive any termination of this Lease Agreement or any provision herein to the contrary.

8. LIENS. The League shall not make any contract or agreement for the construction, alteration, repair or maintenance on said Property or for any improvement now or hereafter erected thereon unless such contract or agreement is in writing and contains an express waiver by such contractor of any and all claims for mechanic's or materialmen's liens against the Property or any improvements now or hereafter erected thereon. Notice is hereby given that no contractor, subcontractor, or anyone else who may furnish any material, service or labor for any buildings or improvements, alterations or repairs or maintenance or operation of the facilities on the Property, at any time shall be or may become entitled to any lien thereon whatsoever. The League agrees that should it contract for the building, improvement, alteration, repair or maintenance of the

Property or any improvements now or hereafter erected thereon it shall give actual notice of this restriction, in advance, to any and all contractors, or other persons or firms that may furnish such material, service or labor.

9. BREACH. Should the League breach any of the terms of this Lease, then the City, after giving notice as required herein, shall have the right, at its option, to immediately terminate this Lease and to re-enter and re-take possession of the Property. In such event the City shall provide written notice to the League setting forth the item(s) of breach or default and giving the League sixty (60) days to cure the issue ("Cure Period"). If the League shall fail to correct the breach or default within the Cure Period then the City may terminate this Lease and all improvements on the Property shall become the property of the City.

10. ATTORNEY'S FEES AND COSTS. In any action, suit or proceeding to enforce or interpret the terms of this Lease, or to collect any amount due hereunder, the prevailing party shall be entitled to reimbursement for all costs and expenses reasonably incurred in enforcing, defending or interpreting its rights hereunder, including, but not limited to, all collection and court costs, and all attorney's fees, whether incurred out of court, in the trial, on appeal, or at bankruptcy or administrative proceedings.

11. MISCELLANEOUS.

A. Nothing herein contained shall be deemed or construed by the parties nor by any third party as creating the relationship of partnership or joint venture.

B. Whenever the singular number is used the same shall include the plural, and the masculine gender shall include the feminine and neuter genders where the context requires.

C. No party shall be deemed in default under this Agreement if such party is delayed in the performance of any of its obligations if the delay is due to strikes, lockouts or labor disputes, acts of God, restrictions, regulations or controls of any government or governmental agency, civil commotion, insurrection, revolution, sabotage or enemy or hostile government actions, fire or other casualty or other similar conditions beyond the control of the party delayed. In the event of such delay, all dates for performance shall automatically be extended by a period equal to the aggregate period of all such delays.

D. The League shall keep the Property clean and free of rubbish and shall not allow the accumulation of any unsightly matter(s) or object(s).

E. The City shall be responsible for the cost of any and all utility services provided to the Property.

12. NOTICES. All notices, requests, demands, elections, consents, approvals, designations and other communications of any kind must be in writing and addressed to the parties as follows:

City:  
City of Valparaiso  
Mayor  
465 Valparaiso Parkway  
Valparaiso, Florida 32580

League:  
Niceville Valparaiso Little League, Inc.  
Post Office Box 947  
Niceville, Florida 32588-0947

Any party may change the address to which notices are to be sent by giving ten (10) days prior written notice informing the other party of the change of address. Service of notice shall be deemed complete upon mailing.

13. COMPLETE AGREEMENT. This document contains the complete Agreement between the parties. All negotiations, considerations, representations, and understandings between the League and the City relating to the management of the Property are incorporated herein and may only be modified by agreement in writing.

14. APPLICABLE LAW. The laws of the State of Florida shall govern the validity, performance, and enforcement of this Agreement.

15. PARTIAL INVALIDITY. The invalidity or unenforceability of any provision of this Agreement shall not affect or impair any other provision unless such partial invalidity shall materially or substantially alter the arrangements between the parties hereto or the benefits accruing to either party.

16. HEADINGS. The headings of sections are for convenience only and do not define, limit, or construe the contents of such sections.

17. WAIVER. No consent or waiver, expressed or implied, by either party to or of any breach of any covenant, conditions, or duty of the other party hereto shall be construed as a consent or waiver to or of any other breach of the same or any other covenant, condition or duty.

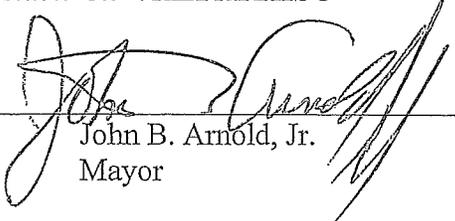
**IN WITNESS WHEREOF**, the parties hereto have caused the signatures of their officers to be set hereunder and their seals to be affixed hereto to be effective as of the latest date of execution.

**ATTEST:**

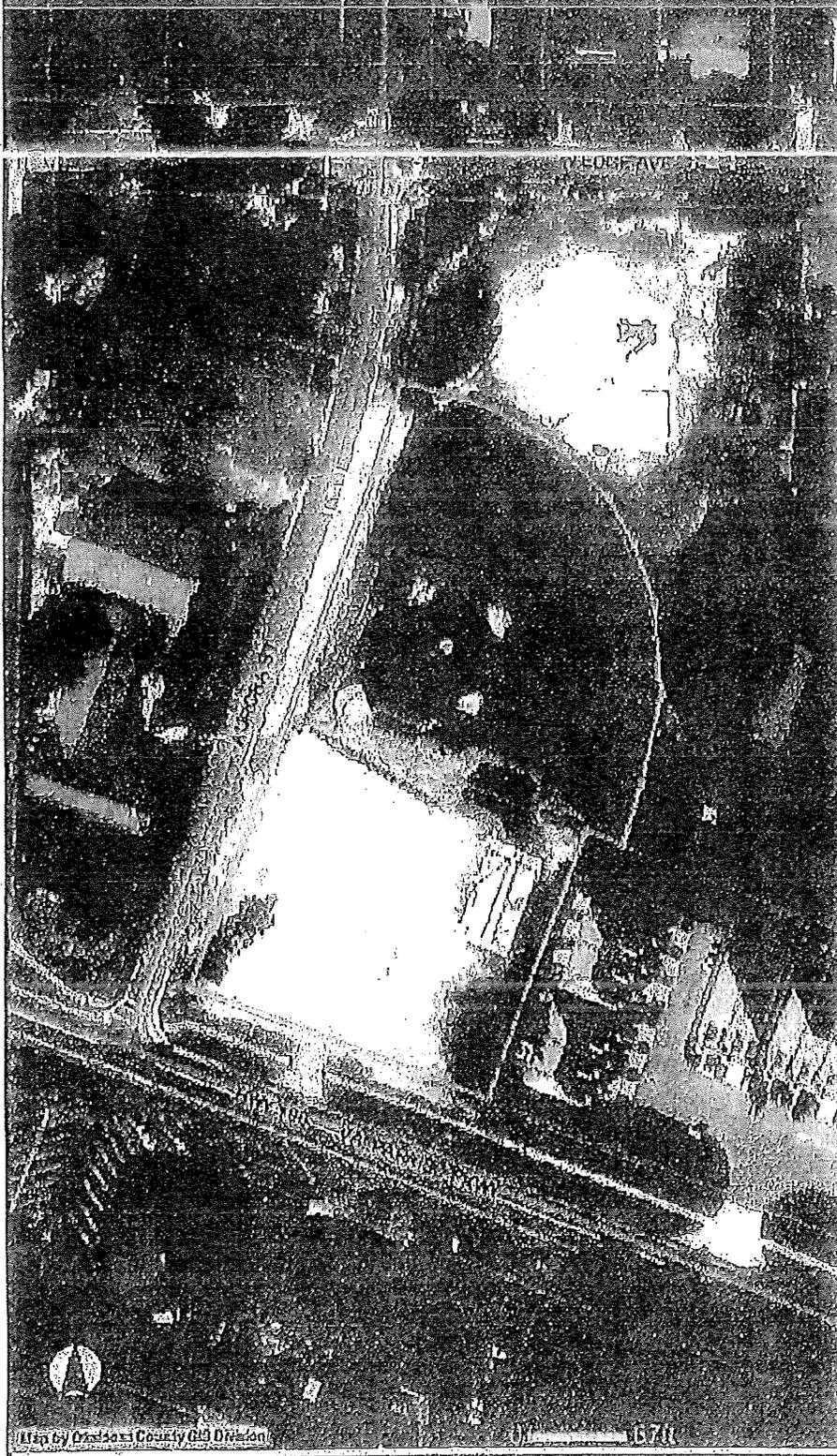
By:   
Tammy Johnson, City Clerk

Date: 12/3/2012

**CITY OF VALPARAISO**

By:   
John B. Arnold, Jr.  
Mayor

Turn OFF POPUP BLOCKER Before Printing.



1820 PROBERTTICH  
 Robert Coastal Canal  
 Project 123 S (16) 123 Florida  
 North (000) 123(10) 1234  
 American Road 1234, 1230 North  
 American Vertical Red Line

Public Record:  
 This map is in the public domain  
 pursuant to Chapter 119, Florida  
 Statutes.

DISCLAIMER:  
 Okaloosa County hereby certifies that this  
 map is a true and correct copy of the  
 map, plan or report.

THIS IS NOT A SURVEY

Legend

- Street Names
  - Parcels
  - Major Roads
- 2
  - 4
  - 10
  - 30
  - 65
  - 60
  - 63
  - 123
  - 123
  - 123
  - 123A
  - 223
  - 333
  - 64A
  - 120
  - 123
  - 123
  - 2170
  - 333
  - 4A
  - 43
  - 602

2009\_2010 Color Imagery

Map by Okaloosa County GIS Division

15711

Field Maintenance Time Table

The most important foundation for the next season begins in the fall. Most of the regular season and ¼ of entire baseball season is played on rye grass. If over seeding isn't done there won't be much Bermuda to play on before playoff's

October or end of heat (no later than November)

- o over seed w/ 200 lbs Eagle Blend (rye grass), double application infield--it gets hardest play
- o apply 100 lbs Fertilize-24-2-11 prior to or with rye seed
- o fertilize again after grass is up
- o Make sure sprinklers system is working properly
- o Lock gates after seeding until practices begin in new year.

Early in New Year, about 1 month before first practices are scheduled

- o make contact with City, ask that they start mowing so we can start getting field in shape
- o Inspect field—make job list for City (fences, lights, dugouts etc that need repair/replacement)
- o make sure sprinkler system is working properly
  
- o Roto Tiller and Plate Tamper (Nations Rent)
- o 1st step--run string lines & paint foul lines and find base mounts
- o Run lines between bases & paint outline for the edges of base cut outs and home plate area, mound is handled differently
- o Use lawn edger with deep blade to cut a clean line around dirt areas
- o Use flat shovel not spades to dig out along edges and under-cut sod so when you tamp edges it reduces yearly build up around edges **try not to remove more material than necessary**
- o Haul away heavy sod from dirt area by wheelbarrow
- o Roto Till entire dirt area well to cut up grass and weeds that grow in over the year
- o Rake as level as possible before tamping (tamper is NOT a level it compacts the ground back in place
  - o If dirt area is not level before tamping--it won't be level after tamping which leads to puddles
- o Tamp to base mount height and about ½ inch below grass line, not grass height level
  - o Only add fill if absolutely necessary (over filling only leads to material raked and drug out into the grass during play raising the cut out lip with build up creating bad hops and hazard
- o When complete final step is to set bases in cut outs
- o and add light layer of Chipco infield dressing
- o Pitching mound does not get tilled
  - o cut nice round edge dig grass by hand and add good CLAY from softball complex (**no sand or Chipco**) and tamp firmly
- o Fertilize grass with 16-4-8 100 lbs
- o Make sure sprinklers system is working properly

Field should be ready for play and continuous mowing.

- End of April apply 100 lbs of Top Choice (pesticide) another 100 lbs fertilizer-16-4-8
- End of June 100 lbs pesticide

VALP LITTLE LEAGUE FIELD INFO

**Lock combo-**

Press Box and Rest Rooms- 5367 and 2284

Concession and Storage – 0110

Field locks off season –

**Contact Names and Numbers-**

President Brad Embry – 699-1573

VP/Website/ David Marshall – 240-8101

City of Valp- 729-5402

Public Works- 729-5407 Joe

Jim Baughman- 642-7464 (Niceville Rec cell)

Dothan Tarp- 334-677-3535

Tieco- 862-1137 (sprinkler parts, *back up Infield Cond.*)

Lesco- 862-1420 (lawn supplies we have account they bill us)

Top Choice (pesticide) 100 lbs- apply late April follow up again end of June

Eagle Blend (rye grass) October end of heat 200 lbs

Fertilizer-24-2-11 100 lbs prior or with rye seed again after grass is up

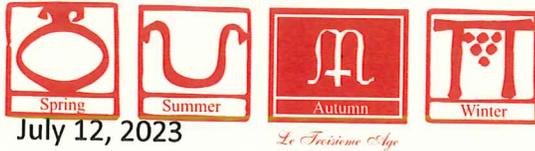
Fertilizer-16-4-8 100 lbs spring work day another 100 lbs with pesticide

Chipco- Infield conditioner- 35 bags

Coastal Lumber (misc we have account)

# Elder Services of Okaloosa County

Okaloosa County Council on Aging



July 12, 2023

Kimberly A. Fraley  
Executive Director

Mr. Carl Scott, City Administrator  
City of Valparaiso  
465 Valparaiso Parkway  
Valparaiso, FL 32580

Dear Mr. Scott,

Elder Services of Okaloosa County will be responding to the RFP to be issued in August for the Older Americans Act Grant funds. The programs will provide needed services to the frail and at-risk 60+ population throughout the County. The contract period is October 1, 2023 through September 30, 2024.

One of those services is Congregate Meals which allows vulnerable adults to meet centrally to access a hot nutritious meal and to socialize with their peers. This is particularly important as our target group tends to self-isolate and generally have poor or non-existent support systems. These are not the folks who are still active within their community and regularly attend the Niceville Senior Center. Our participants usually live on very fixed incomes, and most do not have reliable transportation.

I am asking the City to provide space at the old Community Center on Glenview Avenue to function as a dining site to be used Monday through Friday from 9:00 AM to 2:00 PM for activities, educational events and socialization over a noon-time meal for vulnerable adults. Staff will be available to oversee operations of the site and to ensure that the building is cared for.

Please let me know if you have any questions for me.

I appreciate your consideration.

Sincerely yours,

Kimberly A. Fraley  
Executive Director

# PUBLIC WORKS MONTHLY ACTIVITIES REPORT

July 2023

## CEMETERY

- Mowed, weedeated, edged, blew, removed debris, trim trees and bushes
- Met with families—2
- Made funeral arrangements—2
- Oversaw funeral operations—1
- Oversaw marker installations—2
- Grave spaces sold—2

Misc-Assisted Sanitation Dept transporting truck to Holt for repair

## SHOP TRADES WORKER

- Public Works—Replaced rotted fascia and installed soffit to break area building
- Library
  - Reset doors on rollers
  - Cleaned & repaired gutters
  - Assembled table for patio area



## PARKS

- Mowed, weedeated, pulled weeds, blew, removed debris all city parks/ building & city ROWs & medians

## STREETS

- **SIGN MAINTENANCE**
  - Stop signs replaced—3
  - Signposts replaced—4
- **TREE MAINTENANCE**
  - Cut down trees in 1 location
  - Removed palm tree over manhole—1

- Cut up and removed trees that had fallen--3
- Cut low hanging tree branches in 6 locations
- Adams Alley-cut back limbs
- **ROW MOWING**
  - Mowed ROWs in 31 locations
- **DOT MOWING**
  - Hwy 85—Mowed & removed 100 lbs of debris
  - John Sims Pkwy—Mowed ROWs and medians
  - Valparaiso Pkwy—mowed & removed 135 lbs of debris
- **STREET MAINTENANCE**
  - Roads graded—6
  - Lincoln Park—Graded sand back to sidewalk 2 times
  - Filled potholes in 1 location
- **STORMWATER**
  - Mowed ponds—1
  - S Bayshore—Repaired sinkhole with asphalt
  - Hand-cleaned all stormdrains
  - 1289 N Bayshore Dr—Cleaned 5,000 lbs of dirt from roadway caused by property washout
  - Rockford/ Adams Alley—Cleaned 1,500 lbs of dirt from roadway
  - Lincoln Ave-swept up oil dry from paint spill
- **STREET SWEEPING**
  - Miles of residential streets swept: 51
    - Lbs of debris removed: 4,200
- **MISC/ SHOP**
  - V-34—changed out radiator
  - Parks Hustler mower—changed out blades
  - Sweeper—changed motor oil & PTO oil
  - Bucket truck—installed new starter
  - Cleaned old bobcat, gator, trencher & tractor for auction
  - Cleaned & sharpened chainsaws

#### **Assisted Depts**

- Assisted Water & Sewer
  - N Bayshore-raising manhole
  - Bayshore/ Bayshore Pt—repairing water break & backfilling
  - N Bayshore—Removing brick wall to located manhole, added backfill & sloped, cleaned road
  - N Bayshore/ Bayshore Pt—pulling well points and backfilling with dirt
- Assisted Sanitation with yard debris pickup on clam truck
- Assisted Parks with dock at Twin Cities Park removing post & chains after July 4 event
- Assisted Shop Tradesman—cleaning gutters and downspouts at Library

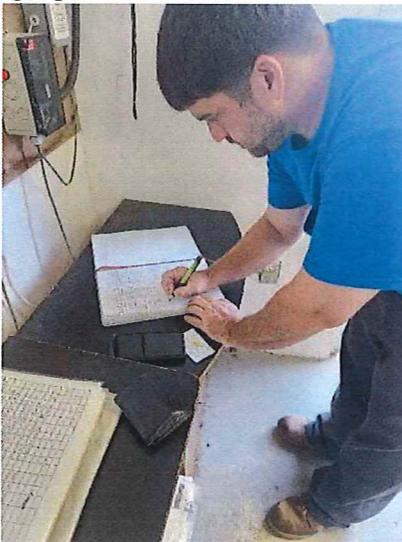
#### **SANITATION**

- 182.33 Tons (364,660 lbs.) of Household Trash collected
- 35.83 Tons (71,160 lbs.) of Roadside Bulk collected
- Number of trips to the dump: 44
- 10, 920 lbs taken to recycling facility
- Delivered 1 pallet of paint to Hazmat
- 720 Yds. of yard waste has been taken to landfill
- Number of trips to Landfill: 39
- New Trash cans delivered:3
- Trash cans changed out: 3

## **WATER/ SEWER**

- **REGULATORY COMPLIANCE SAMPLING**
  - Monthly Bacteriological sampling
  - Chemical Sampling
    - Nitrate & Nitrite
    - Primary Inorganics
    - Secondary Contaminants
    - VOCs
    - SOCs
    - Radionuclides
    - TTHMs & HAA5s
  - Static Water Levels
- Locates—99
- Manually read meters—134
- Meters replaced—3
- Check meter for leaks/ issues—1
- Repaired water leaks—4
- Repaired water breaks by contractor--3
- Valve repaired--1
- Check residential pressure—1
- Replaced meter box—1
- Weekly hydrant flushes—5
- Monthly hydrant flushes—7
- Verify water service to 6 businesses.
- Well 2—replaced pump
- Well 3—replaced exhaust fan
- Sewer calls—5
- Sewer taps installed—1
- L/S 3—replaced 2 floats

**New Drinking Water Operator, Josh Bloom signing logbook for the first time**



## Support Staff

- **REGULATORY COMPLIANCE REPORTING**
  - Prepared & sent June's 2023 Monthly Operational Report (MORs) to FDEP & Poly, Inc
  - Evaluation of Water Use Practices report sent to NFWFMD & Poly, Inc
  - PBWN and Recission to the PBWN with supporting documentation sent to DEP & DOH
- **RECORDS MAINTENANCE**
  - Sent PBWN & Recission to the PBWN to 10 customers after contractor dislodged and broke fire hydrant.
  - Produced Static Water Level Report for July
  - Updated Water Distribution Log throughout July
  - Updated Disinfection Residual report for July
  - Recorded Water Uses/ Losses in FRWA spreadsheet
  - Produced July's Purge Data Report
  - Daily maintain record of all activities of depts in Public Works
  - Daily record phone calls received
  - Prepared June's Public Works Activities Report
  - Format fuel sheets for Aug and disseminated.
  
- **WORK ORDERS GENERATED/ PROCESSED**
  - In-house work orders generated—39
  - Work orders processed from City Hall—27
  - Locate requests from Sunshine 811—134
  - Meter Leak Alert customers contacted—60
  - Meters/ Mi.Nodes commissioned—4
- Received 344 phone calls.
  - Cemetery-2
  - Parks-2
  - Sanitation-79
  - Shop-8
  - Streets-11
  - Water/ Sewer-90
  - Misc/ Other Depts- 156

# LIBRARY REPORT

Summer Reading Program 2023, "All Together Now", has ended with success.

**SUMMER READING PROGRAM  
READING LOG SIGN UPS**

**318**

**SUMMER READING PROGRAM  
SPECIAL EVENTS OFFERED**

**34**

**SUMMER READING PROGRAM  
SPECIAL EVENT PARTICIPATION**

**997**

**JUNE/JULY REGULAR AND SPECIAL  
EVENT PROGRAM PARTICIPATION**

**4153**

