

AGENDA
CITY OF VALPARAISO & VALPARAISO CABLE AUTHORITY JOINT MEETING
VALPARAISO, FL
850-729-5402
January 8, 2024
6:00 PM

Invocation (Commissioner Browning)
Pledge of Allegiance (Mayor Smith)

APPROVAL OF MINUTES

December 11, 2023, Regular Commission Meeting

CITIZENS' CONCERNS (non-agenda items)

1. Resident
2. Non-resident

ACTION ITEMS/POTENTIAL ORDINANCES

1. Added Agenda Item
2. Award Bid CDBG Paving and Drainage Improvements Contract # 22DB-OP-01-56-02-N27-----Attach 1
3. Cooperative Agreement Regional Aquatic Sports & Training Complex-----Attach 2
3. Change Order Admas Avenue Paving-----Attach 3
4. Ordinance No. 725 Property Owners' Responsibility Sewer Line Maintenance-----Attach 4
5. Right-Of-Way Permit Cox Communications-----Attach 5

OLD BUSINESS

1. Update New City Hall Renovation
2. Legal Update
Live Oak Fiber Ground Lease Agreement
Executive Session 363 Washington
3. Ordinance No. 724 Vacating & Abandoning Kake Cottages R-O-W-----Attach 6

REPORTS / CORRESPONDENCE / ANNOUNCEMENTS

1. TPO/DOT
2. Stormwater
3. Community Liaison Report
4. Regional Sewer Update
5. Planning Commission Update
6. Community Center Update
7. Department Updates-----Attach 7
8. Disbursements
9. Etc.



MITTAUER
& ASSOCIATES, INC.
CONSULTING ENGINEERS &
PROJECT FUNDING SPECIALISTS

580-1 WELLS ROAD
ORANGE PARK, FL 32073
PHONE: (904) 278-0030
FAX: (904) 278-0840
WWW.MITTAUER.COM

January 2, 2024 VIA EMAIL

The Honorable Brent Smith, Mayor, and City Commission
City of Valparaiso
465 Valparaiso Parkway
Valparaiso, FL 32580

RE: Engineer's Recommendation of Award
CDBG 22 NR Paving & Drainage Improvements
CDBG Contract No. 22DB-OP-01-56-02-N27
City of Valparaiso, Florida
Mittauer & Associates, Inc. Project No. 0109-05-1

Dear Mayor and City Commissioners:

On December 5, 2023, one (1) bid was received in response to the City's Advertisement for Bids on the CDBG 22 NR Paving & Drainage Improvements project. We have reviewed the bid and have found the below listed Contractor to be low bidder for this project. Attached is a copy of the Certified Bid Tabulation which we have prepared. Contingent upon approval by the Florida Dept. of Commerce and your attorney, as well as receipt of proper bonds, insurance certificates, and other application documentation, we recommend that the project be awarded as follows:

CONTRACTOR: Premier Paving, LLC
3321 CR 160
Bonifay, FL 32425
Tel: (386) 848- 7522
Email: premierpavingfl@gmail.com

AWARD AMOUNT: **\$534,466.90** (Total Base Bid Amount of \$252,814.25
+ Add. Alt. No. 1 Amount of \$136,821.25
+ Add. Alt. No. 2 Amount of \$109,164.15
+ Add. Alt. No. 3 Amount of \$35,667.25)

We look forward to continuing our services on the Construction Phase of this project. As always, we remain available to answer any questions.

Sincerely yours,
Mittauer & Associates, Inc.

Kellen A Lindsey

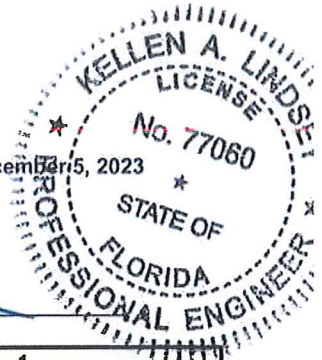
Kellen A Lindsey
2024.01.02 14:41:02 -05'00'
2023.006.20380

Kellen A. Lindsey, P.E.
Senior Project Director

KAL/aem
Enclosure
cc/enc: Jordan and Associates

CERTIFIED BID TABULATION
Bids Received by 2:00 p.m. on December 15, 2023

Killing



					1	
					Premier Paving, LLC	
Item No.	Pay Item No.	Item Description	Est. Qty.	Unit	Unit Price	Amount
BASE BID						
1	1	Mobilization & Demobilization (limited to 5%)	1	LS	\$10,639.75	\$10,639.75
2	2	General Conditions (limited to 10%)	1	LS	\$21,279.50	\$21,279.50
3	3	Audiovisual Documentation	1	LS	\$2,500.00	\$2,500.00
Service Area No. 1 - Jackson Ave. Drainage Outfall						
4	5	Erosion & Dedimentation Control	1	LS	\$2,000.00	\$2,000.00
5	6	Clearing & Grubbing	1	LS	\$5,000.00	\$5,000.00
6	7	Site Demolition	1	LS	\$1,000.00	\$1,000.00
7	15	Flush / Clean Storm Pipe				
a.	15a	18" RCP	160	LF	\$12.00	\$1,920.00
b.	15b	24" RCP	55	LF	\$14.00	\$770.00
8	8	Earthwork	1	LS	\$2,500.00	\$2,500.00
9	17	Rubble Rip Rap	1	LS	\$2,500.00	\$2,500.00
Service Area No. 1 - Detroit Ave. Drainage Outfall						
10	5	Erosion & Dedimentation Control	1	LS	\$2,000.00	\$2,000.00
11	6	Clearing & Grubbing	1	LS	\$5,000.00	\$5,000.00
12	7	Site Demolition	1	LS	\$500.00	\$500.00
13	15	Flush / Clean Storm Pipe				
a.	15b	24" RCP	65	LF	\$14.00	\$910.00
b.	15c	36" CMP	15	LF	\$25.00	\$375.00
14	8	Earthwork	1	LS	\$2,500.00	\$2,500.00
15	16	Mitered End Sections				
a.	16a	24"	1	EA	\$1,000.00	\$1,000.00
b.	16b	36"	1	EA	\$1,200.00	\$1,200.00
16	17	Rubble Rip Rap	1	LS	\$4,680.00	\$4,680.00
Service Area No. 1 - Muskegon Ave. Drainage Outfall						
17	5	Erosion & Sedimentation Control	1	LS	\$2,000.00	\$2,000.00
18	6	Clearing & Grubbing	1	LS	\$1,500.00	\$1,500.00
19	7	Site Demolition	1	LS	\$1,000.00	\$1,000.00
20	15	Flush / Clean Storm Pipe				
a.	15d	12" RCP	30	LF	\$12.00	\$360.00
b.	15e	18" CMP	340	LF	\$12.00	\$4,080.00
21	8	Earthwork	1	LS	\$2,500.00	\$2,500.00
22	16c	18" FDOT U-Type Endwall	1	EA	\$5,000.00	\$5,000.00
23	17	Rubble Rip Rap	1	LS	\$500.00	\$500.00
Service Area No. 2 - Marquette Street						
24	4	Temporary Traffic Control	1	LS	\$2,500.00	\$2,500.00
25	5	Erosion & Sedimentation Control	1	LS	\$2,000.00	\$2,000.00
26	6	Clearing & Grubbing	1	LS	\$8,000.00	\$8,000.00
27	7	Site Demolition	1	LS	\$1,000.00	\$1,000.00
28	8	Earthwork	1	LS	\$10,000.00	\$10,000.00
29	11	Stabilized Subgrade, 12"	2,100	SY	\$10.00	\$21,000.00
30	12	FDOT Optional Base Group 4, 6" (Limerock, Coquina, Shellrock, or Crushed Concrete)	2,000	SY	\$32.00	\$64,000.00
31	13a	Asphaltic Concrete	160	TNS	\$160.00	\$25,600.00
32	17	Rubble Rip Rap	1	LS	\$2,000.00	\$2,000.00
33	18a	Valve Box Adjustments	4	EA	\$300.00	\$1,200.00
34	18b	Manhole Top Adjustments	3	EA	\$600.00	\$1,800.00
35	19	Concrete Edge Treatment	1	EA	\$500.00	\$500.00
36	20	Concrete Encasement and Specials	25	CY	\$500.00	\$12,500.00
37	21	Striping & Signage	1	LS	\$5,500.00	\$5,500.00
38	22	Restoration	1	LS	\$10,000.00	\$10,000.00
TOTAL BASE BID =						\$252,814.25

Item No.	Pay Item No.	Item Description	Est. Qty.	Unit	Unit Price	Amount
ADDITIVE ALTERNATE NO. 1 - Jackson Ave. Paving & Drainage Improvements						
39	1	Mobilization & Demobilization (limited to 5%)	1	LS	\$5,948.75	\$5,948.75
40	2	General Conditions (limited to 10%)	1	LS	\$11,897.50	\$11,897.50
41	3	Audiovisual Documentation	1	LS	\$1,000.00	\$1,000.00
42	4	Temporary Traffic Control	1	LS	\$6,000.00	\$6,000.00
43	5	Erosion & Sedimentation Control	1	LS	\$2,000.00	\$2,000.00
44	9a	Milling Existing Asphalt Pavement, 2" Avg. Depth	3,250	SY	\$3.50	\$11,375.00
45	10	Reworking Existing Asphalt & Base Material, 6"	3,250	SY	\$8.00	\$26,000.00
46	13b	Asphaltic Concrete Pavement, SP-9.5, Type C, 2"	360	TNS	\$160.00	\$57,600.00
47	18b	Manhole Top Adjustments	5	EA	\$600.00	\$3,000.00
48	21	Striping & Signage	1	LS	\$10,000.00	\$10,000.00
49	22	Restoration	1	LS	\$2,000.00	\$2,000.00
TOTAL ADDITIVE ALTERNATE NO. 1 =						\$136,821.25

Item No.	Pay Item No.	Item Description	Est. Qty.	Unit	Unit Price	Amount
ADDITIVE ALTERNATE NO. 2 - Detroit & Clearwater Ave. Paving & Drainage Improvements						
50	1	Mobilization & Demobilization (limited to 5%)	1	LS	\$4,746.25	\$4,746.25
51	2	General Conditions (limited to 10%)	1	LS	\$9,492.50	\$9,492.50
52	3	Audiovisual Documentation	1	LS	\$1,000.00	\$1,000.00
53	4	Temporary Traffic Control	1	LS	\$10,000.00	\$10,000.00
54	5	Erosion & Sedimentation Control	1	LS	\$2,500.00	\$2,500.00
55	7	Site Demolition	1	LS	\$5,000.00	\$5,000.00
56	8	Earthwork	1	LS	\$3,500.00	\$3,500.00
57	9a	Milling Existing Asphalt Pavement, 2" Avg. Depth	1,070	SY	\$3.50	\$3,745.00
58	10	Reworking Existing Asphalt & Base Material, 6"	1,070	SY	\$8.00	\$8,560.00
59	11	Stabilized Subgrade, 12"	170	SY	\$20.12	\$3,420.40
60	14	Curb & Gutter	480	LF	\$35.00	\$16,800.00
61	13b	Asphaltic Concrete Pavement, SP-9.5, Type C, 2"	120	TNS	\$160.00	\$19,200.00
62	18b	Manhole Top Adjustments	2	EA	\$600.00	\$1,200.00
63	21	Striping & Signage	1	LS	\$10,000.00	\$10,000.00
64	22	Restoration	1	LS	\$10,000.00	\$10,000.00
TOTAL ADDITIVE ALTERNATE NO. 2 =						\$109,164.15

Item No.	Pay Item No.	Item Description	Est. Qty.	Unit	Unit Price	Amount
ADDITIVE ALTERNATE NO. 3 - Escanaba Avenue Paving & Drainage Improvements						
65	1	Mobilization & Demobilization (limited to 5%)	1	LS	\$1,550.75	\$1,550.75
66	2	General Conditions (limited to 10%)	1	LS	\$3,101.50	\$3,101.50
67	3	Audiovisual Documentation	1	LS	\$1,000.00	\$1,000.00
68	4	Temporary Traffic Control	1	LS	\$2,000.00	\$2,000.00
69	5	Erosion & Sedimentation Control	1	LS	\$2,000.00	\$2,000.00
70	9b	Milling Existing Asphalt Pavement, 2" Avg. Depth	810	SY	\$3.50	\$2,835.00
71	10	Reworking Existing Asphalt & Base Material, 6"	810	SY	\$8.00	\$6,480.00
72	13a	Asphaltic Concrete Pavement, SP-9.5, Type C, 1.5"	70	TNS	\$160.00	\$11,200.00
73	21	Striping & Signage	1	LS	\$4,000.00	\$4,000.00
74	22	Restoration	1	LS	\$1,500.00	\$1,500.00
TOTAL ADDITIVE ALTERNATE NO. 3 =						\$35,667.25

TOTAL (BASE BID + ADDITIVE ALTERNATES NO. 1, 2, & 3) =					\$534,466.90	
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Jan Muth

COOPERATIVE AGREEMENT

A COOPERATIVE AGREEMENT BETWEEN GOVERNMENTAL ENTITIES IN OKALOOSA AND WALTON COUNTIES TO ESTABLISH A REGIONAL AQUATIC SPORTS AND TRAINING COMPLEX TO SERVE THE AREA'S NEEDS FOR COMPETITIVE WATER SPORTS AND AQUATIC TRAINING

This Cooperative Agreement is made and entered into this ____ day of _____, 2023 by the listed and undersigned public entities in Okaloosa and Walton Counties to establish an organized effort to facilitate the development of a permanent aquatic sports and training complex to provide recreation, sports competition, aquatic training, economic development, and enhancements to quality of life in the two-county area.

WITNESSETH

WHEREAS, the central area of Northwest Florida, while surrounded by the area's numerous water bodies, does not have the aquatic sports and training facilities commensurate with the other areas of the State of Florida; and

WHEREAS, aquatic competitions and training in this area has been limited by sub-standard facilities and does not meet the usership needs of the growing demand; and

WHEREAS, the Niceville Community Redevelopment Agency has contacted area user groups in order to determine user needs and to assist in the preparation of an Aquatic Center Feasibility Assessment which supports a new aquatic center complex in a central location; and

WHEREAS, the Feasibility Assessment provides a determination of area aquatic training and competition needs, and also provides for adequate sites to develop a facility; and

WHEREAS, an aquatic center project development Steering Committee has been established and has solicited and received support from numerous public agencies.

NOW THEREFORE BE IT RESOLVED THAT, the undersigned local governments and other area public entities do agree to work cooperatively to establish an organization to plan and construct a state-of-the-art regional aquatic center for Okaloosa and Walton Counties; and

BE IT FURTHER RESOLVED THAT upon all necessary approvals and the acquisition of adequate capital funding for construction, each participating government unit will determine the nature and extent of its further participation in the creation of a regional aquatic sports and training center.

CONSIDERATIONS

I. PURPOSE

It is the purpose and intent of this agreement to establish a cooperative public initiative to support, plan, site, secure funding, and advocate the placement of an aquatic sports training facility to serve the growing aquatic program needs of Northwest Florida.

II. COOPERATING GOVERNMENTS

The following governments are parties and signatories to this agreement:

1. City of Cinco Bayou
2. City of Crestview
3. City of DeFuniak Springs
4. City of Destin
5. City of Fort Walton Beach
6. City of Freeport
7. City of Laurel Hill
8. City of Mary Esther
9. City of Niceville
10. Northwest Florida State College
11. Okaloosa County
12. Okaloosa County School District
13. Town of Paxton
14. Town of Shalimar
15. City of Valparaiso
16. Walton County
17. Walton County School District

III. AUTHORIZED REPRESENTATIVE

The authorized representative of each participating governmental unit will include each of the undersigned for the participating governments or his/her designee.

IV. DEFINITIONS

- A. Aquatic Sports and Training Center: a facility to host various sanctioned aquatic competitions and to train for aquatic programs from basic swimming to Olympic competitions.
- B. Regional: substantially the areas between Panama City Beach and Pensacola, Florida and competition users from Alabama and Tennessee.
- C. User: the facility will be public and will accommodate all public use.
- D. Funding: funding included the acquisition of capital construction funds. There are no funding obligations associated with the agreement.

V. THE AGREEMENT

This agreement is to identify and secure public agency support and program development participation intended to facilitate the establishment of a regional aquatic sports and multi-purpose training facility in a central location in the Okaloosa/Walton County Region. The undersigned do support and recommend the development of such a facility.

VI. OBLIGATIONS

The only obligation under this agreement is to acknowledge support and endorsement for the planning and development of a regional aquatic sports and training facility to serve Okaloosa and Walton Counties.

VII. FUTURE AGREEMENTS

This agreement may be expanded in the future by the determination of each participating government to create a comprehensive Interlocal Agreement to provide for the overall development, the operational and a management structure of said facility, and to serve as a grant eligible organization to receive external funding.

VIII. TERMINATION

Any participating government unit may terminate its participation by notifying all other signatories.

IX. TERMS

This is a volunteer position and has no terms of service or limits. However, participating governmental units are expected to manage the terms of their individual representatives.

X. MEETINGS

Cooperative Agreement meetings are expected to occur bimonthly, or at the call of the chair or one-third of the membership.

This Cooperative Agreement shall, when executed, be used to demonstrate a cooperative position to access state and federal funding.

ATTEST:

Signature

Printed Name

Date

SECTION 00 63 63 – CHANGE ORDER FORM

Change Order No. 1 & Final

Date of Issuance: October 12, 2023

Effective Date: October 12, 2023.

Owner: City of Valparaiso

Owner's Contract No.: _____

Contractor: Construction Service Co. of FL, Inc.

Contractor's Project No.: _____

Engineer: Poly, Inc.

Engineer's Project No.: 58-033

Project: Adams Avenue Paving

Contract Name: _____

The Contract is modified as follows upon execution of this Change Order:

Description: **Additional 737 S.Y. of new sod installed on Adams Avenue.**

Attachments: *[List documents supporting change]*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: <u>\$ 293,180.00</u>	Original Contract Times: <u>180 / 240</u> Substantial Completion: <u>180</u> Ready for Final Payment: <u>240</u> days or dates
Increase from previously approved Change Orders No. ___ to No. ___: \$	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: <u>\$ 293,180.00</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase of this Change Order: <u>\$7,370.00</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: <u>\$ 300,550.00</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED: Poly, Inc.

ACCEPTED: City of Valparaiso

ACCEPTED: Construction Service Co. of FL

By: _____
Beth Brant, P.E.

By: _____
Hubert B. Smith

By: Stanley D Price
Stan Price

Title: Project Engineer

Title: Mayor

Title: Vice President

Date: 1/3/2024

Date: _____

Date: 1/3/24

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

ORDINANCE NO. 725

AN ORDINANCE OF THE CITY OF VALPARAISO, FLORIDA AMENDING SECTION 86-107 OF THE VALPARAISO CODE OF ORDINANCES; PROVIDING FOR CHANGE IN THE PROPERTY OWNERS' RESPONSIBILITY FOR MAINTENANCE OF THE SEWER LATERAL LINES AND PROVIDING FOR (1) SEVERABILITY, (2) REPEAL OF CONFLICTING ORDINANCES, AND (3) AN EFFECTIVE DATE

WHEREAS, the City Commission has determined that it is in the best interest of the city sewer system to clarify that property owners are responsible for maintenance of these sewer pipes from there plumbing system to a point of service connection.

NOW, THEREFORE BE IT ORDAINED BY THE VALPARAISO CITY COMMISSION THAT:

Section 1: That the Valparaiso Code of Ordinances, Sections 86-107, is hereby amended as follows with red indicating the new ordinance language and strike-throughs indicating deleted language:

Sec. 86-107. Maintenance of plumbing system.

The owner of the property shall be responsible for maintaining and keeping clean the sewer pipe leading and connecting from the plumbing system to the city right-of-way or the point of connection to city's lateral. Property owners are responsible for the installation and maintenance of cleanouts on city's right of way.

City personnel shall have access to all right-of-way cleanouts to ensure proper ~~functioning and maintenance~~ function, maintenance and diagnostics of the sanitary sewer system.

Section 2: SEVERABILITY

The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph or section or clause is adjudged to be unconstitutional or invalid by any court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

Section 3: CONFLICTING ORDINANCES

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: EFFECTIVE DATE

This ordinance shall become effective immediately upon passage.

ADOPTED IN SESSION THIS __ DAY OF __, 2024.

Hubert B. Smith
Mayor

CITY OF VALPARAISO RIGHT-OF-WAY PERMIT

Date: 11/16/2023 Permit No.: _____

Permittee: COX Communications

Requesting permission from the City of Valparaiso to construct and maintain the utility or perform the following work within the City Right-of-Way: Permit request for construction North of Valparaiso Pkwy, then NW across Government Ave, map attached indicating work being performed.

- 1) Proposed work is within the corporate limits of the municipality.
- 2) Permittee declares that prior to commencement of work he has contacted all utilities and has ascertained the location of all existing utilities, both aerial and underground utilities.
- 3) It is expressly stipulated that this permit is a license for permissive use only and that the placing of facilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.
- 4) Any utility heretofore or hereafter placed upon, under, over or along any right-of-way that is found by the Public Works Director to be unreasonably interfering in any way with the convenient, safe or continuous use, or the maintenance, improvement, extension or expansion of such right-of-way shall, upon 30 days' written notice to the utility or its agent by the Public Works Director, be removed or relocated by such utility at its own expense except as otherwise provided in Section 337.403, Florida Statutes.
- 5) All road crossings shall be by directional bore except on non-paved streets. All paved or concrete driveway crossings shall be by directional bore except for utility lines greater than or equal to six (6) inch diameter.
- 6) The permittee is responsible for obtaining all other Federal, State of Florida and local permits.
- 7) All work shall be conducted in accordance with good engineering practices, shall be maintained in reasonably good condition and repair and shall be in compliance with Florida general law.
- 8) All appropriate traffic control devices shall be installed.
- 9) All appropriate erosion and sedimentation control devices shall be installed.
- 10) All City property shall be restored to its original condition, in accordance with City specifications, and in a manner satisfactory to the Public Works Director or representative.
- 11) The attached sketch covering details of this installation shall be made a part of this permit. Sketch to be furnished by the applicant.
- 12) The permittee shall commence actual construction in good faith within sixty (60) days from the date of this permit approval and shall be completed within 120 days.
- 13) The construction and maintenance of such utility or other permitted work shall not interfere with the property and rights of a prior permittee.
- 14) Special Conditions and Instructions: It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the City's right, title and interest in the land to be entered upon and used by the holder, and the holder will at all times assume all risk of and indemnify, defend and save harmless the City of Valparaiso from and against any and all loss, damage, cost of expense arising in any manner on account of the exercise or attempted exercises by said holder of the aforesaid rights and privileges, during construction, all safety regulations of the City shall be observed and the holder must take such measures, including placing and display of safety devices, as may be necessary in order to safely conduct the public through the project area in accordance with adequate safety practices.
- 15) The Public Works Department shall be notified twenty-four (24) hours in advance of starting work by calling 850-729-5407.
- 16) In the case of noncompliance with the City's requirements this permit is void and the facility will have to be brought into compliance or removed from the right-of-way at no cost to the City.
- 17) Return form to: City Administrator, 465 Valparaiso Parkway, Valparaiso, Florida 32580 or FAX to: (850) 678-4553.
- 18) Roadway construction is proposed or underway: Yes () No (☒)

Submitted By: Tim Hutzenbuehler / COX Communications / 850-259-6662
Permittee Name or Company Name and Phone Number
320 NW Racetrack Rd, Fort Walton Beach, Florida 32547
Address Fax Number
Tim Hutzenbuehler / Construction Planner II / 850-314-8143
Signature, Title and Phone Number

Approved By: _____ Date _____
City Administrator

MET - VALPARAISO CONNECTION
RB-250809
PROJECT # 21505230000RB05DIX
TASK # MRUP01

NEED CITY OF VALPARAISO PERMIT
FOR DIRECTIONAL BORE OF 2"
CONDUIT IN HIGHLIGHTED AREA

ORDINANCE NO. 724

AN ORDINANCE OF THE CITY OF VALPARAISO, FLORIDA, VACATING AND ABANDONING THE KAKE COTTAGES RIGHTS-OF-WAY AND COMMON AREAS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Valparaiso City Commission considered and accepted the Kake Cottages Plat by Kake Cottages, LLC which was filed in Okaloosa County Official Records Plat Book 31, Page 23; and

WHEREAS, Kake Cottages, LLC erroneously dedicated to the City of Valparaiso the rights-of-way and common areas noted on the Kake Cottages Plat; and

WHEREAS, Kake Cottages, LLC, as owner of all the property in the Kake Cottages Plat, wishes to dedicate the rights-of-way and common areas previously dedicated to the City of Valparaiso to a newly formed homeowner's association for the Kake Cottages subdivision via a replat, and requests the previous dedications to the City of Valparaiso be abandoned and returned to Kake Cottages, LLC; and

WHEREAS, the City Commission of the City of Valparaiso, Florida does wish to vacate, revoke, and abandon its acceptance of the dedication of the rights-of-way and common areas on the Kake Cottages Plat and return such dedications to the property owner Kake Cottages, LLC in fee simple.

NOW THEREFORE, BE IT ORDAINED by the City Commission of Valparaiso, Florida:

SECTION 1. RECITALS

The "WHEREAS" clauses above are true and correct and incorporated herein as the legislative findings of the City Commission.

SECTION 2. PURPOSE AND INTENT.

It is the purpose and intent of the City Commission to vacate and abandon the rights-of-way and common areas dedicated to the city in the recorded residential subdivision plat of Kake Cottages, a residential subdivision recorded in Okaloosa County Official Records Plat Book 31, Page 23.

SECTION 3. SEVERABILITY

The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph section or clause is adjudged unconstitutional or invalid by any court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

SECTION 4. CONFLICTING ORDINANCES

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5. EFFECTIVE DATE.

This Ordinance shall become effective immediately upon passage.

ADOPTED IN SESSION THIS _____ DAY OF _____, 202__.

Hubert B. Smith
Mayor

ATTEST:

Tammy Johnson, CMC
City Clerk

Ordinance No. 724

LOCALiQ

The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune | News Herald
Northwest Florida Daily News

PO Box 631244 Cincinnati, OH 45263-1244

PROOF OF PUBLICATION

Tammy Johnson
Valparaiso, City Of
465 VALPARAISO PKWY
Valparaiso FL 32580

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the Northwest Florida Daily News, published in Okaloosa County, Florida; that the attached copy of advertisement, being a Public Notices, was published on the publicly accessible website of Okaloosa County, Florida, or in a newspaper by print in the issues of, on:

12/29/2023

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 12/29/2023

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

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KAITLYN FELTY
Notary Public
State of Wisconsin

PUBLIC HEARING

The Valparaiso City Commission will conduct a Public Hearing on Monday, January 8, 2024, at 6:00 p.m., in the Commission Chambers at, 459 Valparaiso Parkway. The purpose of this hearing is for the final reading of the following Ordinance: No. 724, Vacating and Abandoning the Kake Cottages Rights-of-Way and Common Areas Providing For (1) Severability, (2) Repeal Of Conflicting Ordinances, (3) an Effective Date. A Copy of this Ordinance is available at City Hall for review by the public. Any person who decides to appeal any decision made by the Commission, with respect to any matter considered during this hearing, will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Valparaiso adheres to the ADA. Anyone requiring special accommodation is asked to contact City Hall (729-5402) at least two business days before this advertised meeting so arrangements can be made.

Tammy Johnson, CMC

City Clerk

Pub: Dec 29, 2023; #9670550

PUBLIC WORKS MONTHLY ACTIVITIES REPORT

Annual Report

CEMETERY

- Met with families--39
- Made funeral arrangements—25
- Oversaw funeral operations—21
- Performed inurnment of cremains—7
- Sold grave space—30
- Sold niches—5
- Installed plaques on niches—3
- Installed bronze plate--6
- Oversaw marker install—9
- Installed markers—2
- Installed VA markers—3
- Oversaw sandblasting on markers--3
- Marked plots for Gulf Coast Monument to install coping—3
- Oversaw cope & chip install for family—3
- Oversaw pre need vault installation—1
- Mowed, weedeated, edged, blew, removed debris, trim trees and bushes
- Repaired 2 cracked sprinkler lines and replaced 5 broken sprinkler heads
- Laid sod in the new section
- Sodded graves
- Updated occupant listing with City Hall
- Replaced flag
- Pressure washed Cemetery building, ramps, steps & walkway
- Blew Parking lot
- Planted 2 maple trees
- Met with representative of Church of Jesus Christ of Latter-Day Saints to organize a volunteer cleanup of the old section
- Assisted the Wreaths Across America representatives

Misc/ Assist Other Depts

Sanitation Dept

- Assisted with route—2
- Taking truck to Holt for repairs

Streets

- Poured new sidewalk that was broken by contractor
- Install berm in front of dirt pile

SHOP TRADES WORKER

All City facilities----Quarterly change out of all air filters and cleaned out contaminated lines

City Hall

- Repaired toilet—3 times
- Secured toilet—2 times
- Changed out 2 toilets
- Painted 8 windows and replaced 1 window

Fire Dept

- Replaced hose bibb packing inside & outside bay
- Retrofitted lights
- Installing lights at Fire Dept

Library/ Mitchell Bldg

- Painted 2 bathrooms
- Replaced toilet seat
- Installed changing tables
- Secured loose step with concrete adhesive
- Installed casters to shelf
- Installed bag hangers
- Cleaned vegetation out of down spout & gutters and repaired 2 times
- Re-routed gutter & installed down spout extension
- Painted bike rack
- Painted entry door and all parking bumpers
- Sealed leak o downspout over employee entrance
- Replaced 4 ceiling tiles & stain blocked multiple tiles
- Cut & removed several branches from behind Library
- Reset doors on rollers
- Removed shelves from computer room for carpet & tile installation and re-assembled and moved back after installation & reinstalled toilets
- Repaired automatic doors
- Repaired door stop
- Replaced Exit sign with sign with flood lights
- Installed weather strip on employee door, main door, and door for room 3 & tightened hardware
- Cleaned condensation lines of A/C
- Secured loose step with concrete adhesive
- Mitchell Bldg, room 3—Retrofitted 24 light fixtures with 96 LED bulbs
- Assembled table for patio area



Commission Bldg

- Trouble shot 3-way switch & repaired in kitchen
- Retrofitted light above refrigerator
- Patched wall
- Retrofitted lights
- Installed soap dispenser in ladies' restroom
- Remounted toilet paper holder
- Repaired loose toilet
- Replaced Exit sign with sign with flood lights
- Cleaned 24 fixture lenses that were stained from condensation on A/C duct
- Cleaned condensation lines of A/C

Sr Center

- Replaced 20-amp breaker
- Replaced 175' hot water lines with PEX system
- Replaced 35' of cold water lines with PEX system
- Replaced kitchen faucet
- Retrofitted lights
- Cleared clog in men's restroom toilet
- Replaced front kitchen lights
- Replaced 4 Exit signs
- Replaced flood light behind building
- Replace 2 Emergency flood lights
- Suctioned out AC line
- Changed out 4 door locks
- Secured vent that had fallen and inspected attic for cause, replaced ceiling tile

Public Works Field Office

- Repaired rotted windowsill & painted
- Replaced rotted fascia and installed soffit to break area building
- Painted bathrooms and break room
- Painted entry door to office
- Repaired 2 rotted windowsills
- Caulked outside window

Before



After



Cable Dept—Retrofit 4 light fixtures to LED

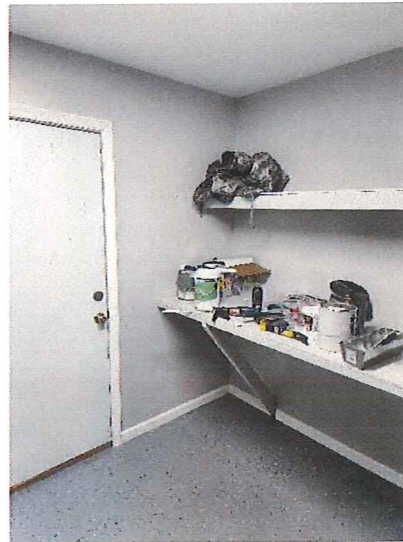
Police Dept

- Caulked toilet in jail cell
- Refurbishing pistol range shed

Before



After



Before



After



Lincoln Park

- Repaired sink in men's bathroom
- Resecured swing

Florida Park

- Repaired light at end of dock
- Repaired toilets in men's bathroom
- Repaired hole in wall
- Replaced missing or rotted deck boards and rotted rail on dock

Angels Are Us—Repaired electrical service line hanging from meter box & replaced mast

Glen Argyle Park

- Replaced faucet and pop-up drain assembly in bathroom
- Rebuilt ramps, pilings, and rails of foot bridge

Sunset Cemetery

- Replaced deck boards on Handicap ramp
- Replaced rotted skirt board on shed

Perrine Park—Installed self-tapping screws to flagpole and attached flag

T-Pier—Replaced spindles on pier

Marion Ruckel Park—Adjusted timer on lights 2 times

New City Hall—Inspected irrigation pump

PARKS

Mowed, weedeated, pulled weeds, blew, removed debris all city parks/ building & city ROWs

City Hall—

- Replaced flag
- Installed Christmas decorations

New City Hall—Repaired light issue for the flag and bird statue

Florida Park

- Pressure washed pavilions, sidewalks & bathrooms
- Moved baby swings
- Painted bathrooms
- Repaired roof on pavilion

Lincoln Park

- Pressure washed & repainted bathrooms
- Replaced men's bathroom sink
- Leveled sand at the playground and raked mulch
- Trimmed bushes & palm trees
- Filled gap at boat ramp with sandbags & concrete
- Scraping & painting pavilions
- Pressure washed bathrooms
- Repaired showers
- Painted pavilions
- Repaired leak in wall and installed new wall
- Repaired faucet
- Repaired swing set
- Replaced playground equipment



Angels Are Us/ Twin Cities Park

- Pressure washed pavilions & sidewalks
- Repaired electrical service line hanging from meter box & replaced mast
- Repaired dock

Doolittle Park

- Hung new flag
- Pressure washed, blew leaves out of rocks, and sprayed, trimmed trees and palms & removed debris

Glen Argyle Park

- Pressure washed bathroom & sidewalks
- Repaired toilet

Marion Ruckel Park—re-attached fence to post

TJ Brooks Park—Pressure washed sidewalks, pavilions, brick walkway & restrooms

T-Pier—replaced 90' of water lines

ROWS

- Mowed ROWs and medians, edged, weedeated, blew and removed debris
- Assisted Keep Okaloosa Beautiful with litter & debris cleanup on Johnson St, removing 1 ton of debris from ROW & wooded areas

Misc/ Assisted Other Depts:

Streets

- Grandview Ave—concrete pour of driveway apron
- Removing buildup of dirt in ROW in front of Goodwill
- Removing tree limbs & debris from fence line
- trimming trees
- storm drain repair

Cemetery—Weedeating & trimming trees

Sanitation with route

Water

- Leak on N. Bayshore Dr
- Installed gate at entrance to L/S 13

STREETS

• CEMENT/ SIDEWALK

- Grandview Ave—poured new driveway apron
- 23 John Sims Pkwy—Poured concrete base and installed “Swamp Chicken” donated by the Emerald Coast Heron Project & installed plaque to statue base
- Moved 3 parking bumpers at the library
- Virginia Ave (Cemetery)—removed sidewalk that truck ran over and broke and poured new sidewalk
- N Bayshore & John Sims Pkwy—cut out curb and extended sidewalk
- Florida Ave/ Grandview Ave—pressure washed sidewalks
- Grandview Ave-Repositioned sidewalk
- Chicago Ave—poured driveway after sewer repair
- Chicago Ave—poured driveway after 2nd sewer repair
- Dove Cv—pulled up 4” of A-base in driveway, poured and finished concrete

- **SIGN MAINTENANCE**

- Removed road work ahead sign—2
- Installed new sign—1
- Installed No Parking Anytime signs at fire hydrant—4
- Made & installed 2 new signs & posts
- Re-installed stop sign—1
- Signposts replaced—8
- Straightened & leveled stop signs—3
- Stop signs replaced—3
- Removed damaged sign—1
- Replaced faded stop sign—2
- Cleaned mildewed stop signs
- Cleaned graffiti off signs—4
- Library—painted parking lines
- 50 Kelly Way—cut bushes and removed vines over speed limit sign

- **TREE MAINTENANCE**

- Cut low hanging vines, branches, and limbs in 47 locations
- Cut line of sight brush and trees in 7 locations
- Cut back limbs in 11 locations
- Cut down trees in 8 locations
- Cut up fallen trees from 14 locations following storm- events
- Repaired fence hit by tree
- 727 Valparaiso Pkwy—Removed palm tree that was on fire hydrant, cleared brush, pulled up fencing & cleaned area
- Johnson St—Cut down 40' pine tree approaching electrical lines
- Library—Cut several branches off tree
- Aurora St—cut hedge brush overlaying curb
- Adams Alley—cut brush behind homes in ROW
- Removed palm tree over manhole—1
- Cut de-rooted tree on walk path—1

ROW MOWING & MAINTENANCE

- John Sims Pkwy/ Goodwill—removed 6,000 lbs of sand and grass, graded & leveled to curb & asphalt parking lot and seeded area
- Cutts Dr/ Bayside Vision (John Sims Pkwy) Removed sticks and debris off curbs
- Mowed ROWs 278 times, removed 745 lbs of debris

- **DOT MOWING**

- Hwy 85—Mowed 11 times, removed 1,120 lbs of debris
- John Sims Pkwy—Mowed ROWs & medians, weedeated, hedged, edged, blew 13 times, removed 650 lbs of debris
- Valparaiso Pkwy—Mowed 4 times, removed 310 lbs of debris
- Valparaiso Pkwy—backfilled rut in ROW & graded 2 times

- **STREET MAINTENANCE**

- Installed millings, graded, and rolled 54 locations
- Lincoln Park—graded sand on beach back to sidewalk on 9 occasions
- Filled 35 potholes in 25 locations
- Washout repairs—6
- Painted 6 stop bars for 3-way stops in 2 locations
- N. Bayshore Dr/ Magnolia Ave—
 - Installed new circle mirror for traffic
- Repaired and re-installed circle traffic mirror
- Southview—cut out sinkhole by church, added fill dirt & A-base, tamped area

- Installed HMA & rolled in 4 locations
- Pulled up broken asphalt & installed asphalt patch in 1 location
- Asphalt repairs to 4 locations
- S Bayshore-Repaired sinkhole with asphalt
- Added dirt & A-base following water break repair in 1 location
- Removed 150 lbs of dirt and added abase in driveway in 1 location
- A based 1 road
- Nordberg/ Washington-Added A-base & tamped after valve repair
- Backfilled 1 hole next to manhole
- Removed roadkill--7

STORMWATER

- Mowed ponds—14 times
- Public Works yard—cleaned detention pond
- Jackson Cir—jetted and cleaned a total of 230' of pipe from 18 storm drains, removed 4,800 lbs of debris
- Straightened one storm drain lid that was hit
- Poured, finished, and installed concrete lid to storm drain at 1 location
- Adams Alley—hand cleaned corrugated pipe, removing 75 lbs of rock and leaves
- John Sims Pkwy—cleaned around 1 storm drain lid
- 1203 Bayshore Dr—Cleared 30 lbs of debris from driveway drain
- Virginia Ave—cleaned outflow drain, removing 100 lbs of debris
- Hand-cleaned all stormdrains before rain events
- Ft of Stormdrain line videoed—337'
- Washington/ Bayshore—cleaned 2 inlets, removed 600 lbs of debris
- Poured, finished, and installed concrete lid to storm drain at 1 location
- Nordberg/ Illinois Ave—Repaired Storm drain with brick, block & hydraulic cement and added quickrete bags to outside of drain around wall. Backfilled, tamped, raked, and seeded area
- Lincoln Ave—swept up oil dry from paint spill
- Highland/ Washington—added dry stop to hydraulic spill and cleaned area
- Cleaned boat ramps 8 times
- Changed dog waste stations 21 times, removed 302 lbs of waste
- Removed 9,945 lbs of dirt, rock, mulch from roadway caused by property washouts
- Glendale Ave—Removed total of 250 lbs of dirt debris in road and blew leaves off road
- Escanaba Ave—blew road following dirt removal by resident
- 625 Valparaiso Pkwy—removed cardboard off roadway
- Johnson St—Assisted Keep Okaloosa Beautiful, removing 1 ton of debris from woods
- Okaloosa Ave—removed 15 lbs of debris from woods
- Valastics Ave—cleaned up concrete spilled by concrete trucks on 2 occasions
- John Sims Pkwy—Backfilled hole in median
- Lincoln Park—Brought in loads of sand to add to playground and to refresh shoreline, graded



- **STREET SWEEPING**
 - Total Miles of residential streets swept: 552
 - Total Lbs of debris removed: 45,200
 - Total Miles of DOT streets swept: 16.26
 - Total Lbs of debris removed: 1,200
- **MISC/ SHOP**
 - Bobcat
 - drained & flushed hydraulic fluid 2 times, installed new filter & fluid
 - Delivered to Pensacola for servicing
 - Degreased & washed trailer from hydraulic line spill
 - Washed bobcat
 - V-33—washed and detailed
 - V-34
 - Changed oil
 - changed out radiator
 - V-35—Changed oil & brake pads
 - V-36—washed and detailed 2 times and changed oil & filter
 - V-38—Changed oil
 - V-39—Welded water cooler holder together
 - V-44—Washed and detailed
 - Printed, prepared, and installed numbers & decals on new trucks V-42, V-43 & V-44
 - Dump truck—detailed inside of truck
 - Bucket truck—installed new starter
 - Street Sweeper
 - Installed new parts for broom head, cleaned and washed
 - Changed vacuum hose on sweeper and installed new fan plug
 - Installed broom heads & adjusted skid plates
 - Changed motor oil & PTO oil
 - Repaired broken hydraulic arm
 - Taped up intake tube
 - Delivered garbage truck to Empire Truck Sales for repairs
 - Garbage truck—Temporary fixed driver side mirror
 - Vactor—changed oil, auxiliary oil, and air filter
 - Asphalt box—Pulled off 2 broken hydraulic arms to be replaced
 - Backhoe—installed new set of tires
 - Changed brake and oil & filters in 2 mowers
 - Towed in Crown Vic, Dodge Dakota and enclosed trailer for auction
 - Repaired weedeater head on Parks weedeater
 - Cleaned carburetor on Cemetery pressure washer
 - Repair leaf springs on mower trailer
 - JD Mower
 - Pulled bad PTO switch out
 - Installed new PTO switch
 - Pulled starter
 - Parks Hustler mower
 - Plugged 2 tires
 - Changed spindle & washed
 - Changed blades 2times
 - Repaired oil leak and changed oil & filter
 - Streets Hustler mower—
 - Changed oil & filter

- Changed out pulley assembly & blades
- Changed out blades 3 times
- Installed tires on mower
- New Gator
 - Added triangle reflective sign
 - Changed oil & filter
 - Installed new mirrors & washed
- John Deere Tractor
 - Picked up tractor from Beard Equipment
 - Welded arms on tractor
 - Washed 2 times
- Chainsaws—Cleaned, sharpened & oiled 6 times
- Pole saw—Tune up and replaced broken throttle switch
- Streets Xmark mower
 - Changed blades
 - Plugged 2 tires
- Public Works
 - Repaired conduit on gas pump and changed breaker
 - Printed & installed main office vinyl to office door
 - Pressure washed concrete in pit, painted cinder block walls
 - Cleaned shop and threw scrap metal in scrap pile
 - Built wood shelf for van seats
 - Diesel pump—installed new wire
 - Drained oil drum
- Cleaned old bobcat, gator, trencher & tractor for auction
- Hung & removed Christmas decorations
- Cleaned and organized shop
- Washed & detailed vehicles

Misc./ Assisted Other Depts

- **Trained new employee on sweeping operations**

Cemetery—Installing handicap ramp

Parks

- Installing 60' of water line under T-Pier
- Replacing playground equipment at FL Park
- Dock at Twin Cities Park removing post & chains after July 4 event
- Lincoln Park—wood bridge
- Doolittle Park—installed new flags
- TJ Brooks Park—built retention wall on right side of dock, spreading mulch on trail
- Replacing playground equipment at FL Park

Water & Sewer

- Installed meter box
- Water break repair
- Cleared fence line of brush & tree limbs & repaired fence Boring 2 pipes across road
- Locating 2 water meters Water & Sewer—
- Assisted with valve repair
- Okaloosa Gas--Delivered bucket of dirt after water break
 - Adams Ave-Assisted Water & Sewer digging to install water & sewer taps
 - sewer line replacement
 - 101 John Sims Pkwy—assisted with water break
 - 281 & 283 Montana Ave—assisted with installation of sewer lines

- Assisted at the New City Hall repairing irrigation leak
- N Bayshore-raising manhole
- Bayshore/ Bayshore Pt—repairing water break & backfilling
- N Bayshore—Removing brick wall to located manhole, added backfill & sloped, cleaned road
- N Bayshore/ Bayshore Pt—pulling well points and backfilling with dirt
- L/S 10/ John Sims Pkwy—cleared brush to locate Manhole
- Sewer breaks—3
- Road work for water line installation—1
- Behind Goodwill—water break
- Adams Ave-water & sewer taps
- Installed meter box
- Boring 2 pipes across road
- Locating 2 water meters

Sanitation

- Assisted on garbage route 5 times
- Assisted Sanitation with yard debris pickup on clam truck--3

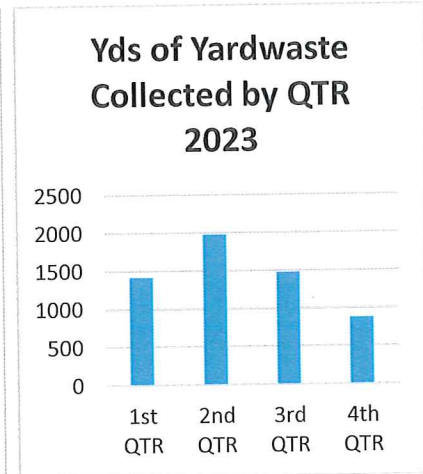
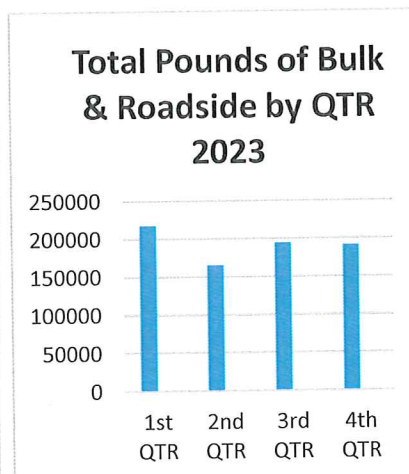
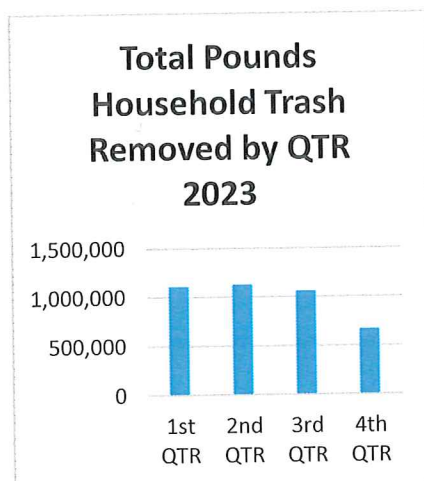
Shop Trades worker

- cleaning gutters and downspouts at Library
- Glen Argyle Park—Destruction of old foot bridge and rebuild of new bridge
- Installing lights at Fire Dept
- Installing lights at Fire Dept

Library—Pulled up sidewalk and reinstalled gutters in preparation for gazebo work

SANITATION

- 2,178.12 Tons (4,323,964 lbs.) of Household Trash collected
- 418.36 Tons (836,420 lbs.) of Roadside Bulk collected
- Number of trips to the dump: 559
- 6,300 Yds. of yard waste has been taken to landfill
- Number of trips to Landfill: 301
- 18,360 lbs of scrap metal delivered to Metal Recycling
- Delivered 1,977 lbs of batteries taken to recycling facility
- Delivered 1 pallet of paint to Hazmat
- Delivered 33,940 lbs of mixed paper to Tallahassee
- Delivered 69,040 lbs of cardboard to Tallahassee
- New Trash cans delivered: 37
- Trash cans replaced: 18
- Trash cans removed: 1



WATER/ SEWER

- **REGULATORY COMPLIANCE SAMPLING**
 - Monthly Bacteriological sampling—10 samples per month/ 12 months
 - Static Water Levels—4 water wells/ 12 months
- Tri-Annual Chemical Sampling at 4 water wells
 - Nitrate & Nitrite
 - Primary Inorganics
 - Secondary Contaminants
 - VOCs
 - SOCs
 - Radionuclides
 - TTHMs & HAA5s
 - Delivery and pick up of customer sampled Lead & Copper samples
- Locates—531
- Turn meter on—75
- Turn meter off—93
- Manually read meters—1,074
- New meters installed—31
- Meters replaced—122
- Nodes replaced—78
- Water Leaks/ Breaks—16
- Replaced curbstops—16
- Check meter for leaks/ issues—50
- Repaired water leaks—18
- Repaired water breaks caused by contractor--3
- Check residential pressure--13
- Registers reattached--2
- Replaced meter box—9
- Replaced meter box lid—2
- Raised meter to grade—6
- Made water & sewer taps—21
- Meters pulled--2
- Meters relocated--1
- Verified node numbers on 5 meters
- Installed hydrant meter--3
- Hydrant meters pulled—2
- Residential backflows tested—5
- Commercial backflows tested—58
- Commercial backflows repaired or replaced & retested—4
- Commercial backflows installed—2
- Backflows removed—1
- Re-verified water/ sewer service connections—7
- Water/ Sewer taps—21
- Ft of water line installed—332
- Exercised valves—395
- Valve repair—6
- Valve boxes raised—5
- Valve box lowered—1
- Fire hydrant repair—1

- Weekly hydrant flushes—30
- Monthly hydrant flushes—24
- Quarterly hydrant flushes—21
- Flushed hydrants to maintain water quality—46
- Hydrant maintenance (flushing, painting, clearing of brush & debris)--115
- Installed blue road marker & grease fitting on 1 hydrant
- 1193 Bayshore Dr—watered grass & set paver
- 277 Bayshore—installed 2 chase pipes under road for customer

Well maintenance:

Well 2

- Cleared fence line of tree limbs & debris
- Repaired fence
- Tested chlorine loss alarms & lights
- Replaced pump
- Installed new light at top of water tower

Well 3

- Tested chlorine loss alarms & lights
- Installed screening on dump line & tubing
- replaced exhaust fan

Well 4

- Tested chlorine loss alarms & lights
- Installed screening on dump line & tank overflow pipe
- Repaired CL2 leak
- Replaced ventilation fan
- Repaired Cl2 system

Well 5

- Replaced booster pump
- Tested chlorine loss alarms & lights
- Repaired leaking pump in control room
- Sanded and painted well piping
- Rebuilt rotometer, replaced 10' of hose and replaced 2 fittings
- Installed new light at top of water tower

- Sewer calls—60
- Locate Lincoln Ave sewer laterals for contractor
- Investigated abandoned sewer line for contractor
- 18 Lift Stations inspected 3 times
- Lift Stations cleaned—14
- Lift Station 3—repaired water break
- Lift Stations weedeated & blown—8
- Manholes cleaned—2
- Ft of sewer main cleaned—1,451
- Ft of lateral repaired—1.7
- Ft of sewer 8" sewer main replaced—17.3
- Ft of sewer line videoed--562
- Ft of sewer lateral installed 120
- Installed 1 box around cleanout
- Maintenance on Lift Stations--8
- 329 Chicago Ave-Repaired sewer lateral
- L/S 3—replaced 2 floats
- Locate Lincoln Ave sewer laterals for contractor
- Well maintenance:

New operator, Josh Bloom signing operator book for the first time



Daily Water Testing



Support Staff

• REGULATORY COMPLIANCE REPORTING

FDEP

- Prepared & sent Monthly Operational Report (MORs) to FDEP & Poly, Inc—12
- Sent Quarterly Disinfectant Residual report to FDEP--4
- Assisted FDEP Sanitary Survey inspection well site visits and records inspections
- Submitted SOC 2nd sample waiver request to FDEP
- Coordinated inspection with FRWA for SOC 2nd sample waiver request to FDEP
- Sent Certification of Delivery and supporting documentation for the Annual Water Quality Report (CCR) to FDEP
- Sent Annual Water Quality Report (CCR) to DOH
- Delivered and picked up customer sampled Lead & Copper samples & delivered to lab
- Sent 20 letters & tap sample results to customers for the Lead & Copper Testing
- Sent Certification of Notification of Lead & Copper tap sample results and supporting documents to FDEP
- Sent Disinfectant Byproducts Report (TTHMs) & samples to FDEP
- PBWN and Recission to the PBWN with supporting documentation sent to DEP & DOH—2

NWFWMD

- Sent Quarterly Static Water Level report to NWFWMD & Poly, Inc—4
- Sent Water Use Summary report to NWFWMD & Poly, Inc
- Prepared & sent Water Conservation & Efficiency Annual Report to NWFWMD & Poly Inc
- Evaluation of Water Use Practices report sent to NWFWMD & Poly, Inc
- Sent Water Quality Report to NWFWMD

• RECORDS MAINTENANCE

- Filed MORs monthly
- Filed bacteriological sampling each month
- Produced Static Water Level Report—12
- Continuously updated Water Distribution Log throughout year
- Produced Purge Data Reports--12

- Daily maintain record of all activities of depts in Public Works
- Prepared Public Works Activities Reports--12
- Updated hydrant flushing log--12
- Monthly Recorded Water Uses/ Losses in FRWA spreadsheet
- Daily record phone calls received
- Monthly format fuel sheets and disseminated--12
- Pavilion signs made—62
- Sent 48 Lead & Copper sampling request questionnaires to residents
- Ordered bottles for next month's compliance sampling
- Sent PBWN & Recission to the PBWN to 10 customers after contractor dislodged and broke fire hydrant
- Monthly update Water Use summary
- **WORK ORDERS GENERATED/ PROCESSED**
 - In-house work orders generated—789
 - Work orders processed from City Hall—425
 - Locate requests processed from Sunshine 811—1,082
 - Meter Leak Alert customers contacted—709
 - Meters/ Mi.Nodes commissioned—205
- Received 3,229 phone calls.
 - Cemetery-4
 - Parks-64
 - Sanitation-683
 - Shop-31
 - Streets-127
 - Water/ Sewer-733
 - Misc/ Other Depts- 1,587