

**AGENDA**  
**CITY OF VALPARAISO & VALPARAISO CABLE AUTHORITY JOINT MEETING**  
**VALPARAISO, FL**  
**850-729-5402**  
**April 8, 2024**  
**6:00 PM**

Invocation (Mayor Smith)  
Pledge of Allegiance (Mayor Smith)

**APPROVAL OF MINUTES**

March 11, 2024, Regular Commission Meeting  
March 26, 2024, Special Meeting

**CITIZENS' CONCERNS (non-agenda items)**

1. Resident
  - A. Derek Sanchez-----Attach 1
2. Non-resident

**ACTION ITEMS/POTENTIAL ORDINANCES**

1. Added Agenda Item
2. Election Results Referendum-----Attach 2
3. Resolution No. 03-04-08-24 Reappoint FMPTF Board Members-----Attach 3
4. Resolution No. 04-04-08-24 Appoint Planning Board Member-----Attach 4
5. Resolution No. 05-04-08-24 MOU with Elder Services-----Attach 5
6. Ordinance No. 725 Property Owners' Responsibility Sewer Line Maint-----Attach 6

**OLD BUSINESS**

1. Update New City Hall Renovation
2. Legal Update
3. Ordinance No. 734 Outdoor Lighting-----Attach 7

**REPORTS / CORRESPONDENCE / ANNOUNCEMENTS**

1. TPO/DOT
2. Stormwater
3. Community Liaison Report
4. Regional Sewer Update
5. Planning Commission Update
6. Community Center Update
7. Department Updates-----Attach 8
8. Okaloosa League of Cities Dinner Meeting, Thursday, April 18
9. Disbursements
10. Etc.

**SPEAKER'S FORM  
CITY OF VALPARAISO COMMISSION**

In an effort to better serve the community, the City Commission requests that items or requests to be presented before Commission be provided to the City Clerk by **9:00am on Wednesday of the week prior to the meeting**. Any related materials that you wish to distribute to Commission in support of your item must be submitted at that time as well (see note at bottom). This will give Commission time to review your request and make any necessary inquiries. In addition, staff may need to contact you in response to your topic of concern or in response to action directed by the Commission.

As you complete the form below, please note that certain fields, marked by \*, are required. Late or incomplete forms, particularly where required information is omitted, will be deferred by Commission to a future meeting pending receipt of all information.

The City appreciates your cooperation and adherence to these guidelines.

**\*\*\*\*\*Please Print\*\*\*\*\***

DATE OF REQUEST 1 APR 2024 \*COMMISSION MEETING DATE: 8 APR 2024

\* NAME DEEKE E. SANCHEZ \*PHONE #: 478-246-8544

\* EMAIL: Sanchez.deeke@cityofvalparaiso.com

\* TOPIC/ISSUE CHICKENS, FUN VAL-P, & PANHANDLE MUSIC FESTIVAL  
PANHANDLE PUNISHER BOXING CHAMPIONSHIP

FUN VAL-P ON FACEBOOK : WWW.BLACKBEARPROMOTIONS.COM

\*HAVE YOU SPOKEN WITH CITY STAFF ABOUT THIS ISSUE: If so, who and when?

NO

\*DESIRED ACTION BY COMMISSION NONE

\*PRESENTATION MATERIALS ARE ATTACHED: YES ☒ NO ☐ Type PDF FILE

Note: only one set of material is required for submission unless color copies are desired. The City will make and distribute the correct number of black / white copies to the Mayor, Commission and appropriate staff. However, those persons desiring color copies to be distributed must provide 10 sets at the time of submission.

Referendum City of Valparaiso

Vote For 1

	TOTAL	Election Day	Vote By Mail	Early Voting	Other
Yes	294	199	48	47	0
No	263	174	56	33	0

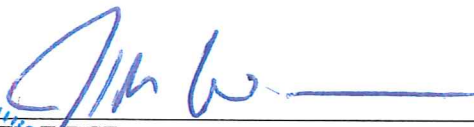



\*\*\* Official Results \*\*\*  
CERTIFICATE OF COUNTY CANVASSING BOARD  
OKALOOSA COUNTY


We, the undersigned, JAMES WARD, County Judge, NATHAN BOYLES, County Commissioner, PAUL LUX, Supervisor of Elections, constituting the Board of County Canvassers in and for said County, do hereby certify that we met on the Twenty-Ninth day of March, 2024 A.D., and proceeded publicly to canvass the votes given for the referendum on the Nineteenth day of March, 2024 A.D. as shown by the returns on file in the office of the Supervisor of Elections. We do hereby certify from said returns as follows:

REFERENDUM CITY OF VALPARAISO

Yes for Approval	294	votes
No for Rejection	263	votes

  
\_\_\_\_\_  
COUNTY JUDGE

  
\_\_\_\_\_  
COUNTY COMMISSIONER

  
\_\_\_\_\_  
SUPERVISOR OF ELECTIONS

# RESOLUTION NO. 03-04-08-24

## A RESOLUTION REAPPOINTING AND VOLUNTEERS TO THE BOARD OF TRUSTEES FOR THE FIREFIGHTERS AND POLICE OFFICERS' RETIREMENT AND TRUST PLAN AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, some of the terms of the current Board of Trustees for the Retirement and Trust Plan have expired, and

**WHEREAS**, current members have requested reappointment to said board, and

**WHEREAS**, the current members meet all the qualifications to serve on said board.

### **NOW, THEREFORE, BE IT RESOLVED BY THE VALPARAISO CITY COMMISSION THAT:**

The following are hereby reappointed to serve two years on the following board and terms are hereby established as follows:

1. Board of Trustees for the Retirement and Trust Plan for the Firefighters and Police Officers'.

<u>Member</u>	<u>Term Expires</u>
Joseph Hart	March 31, 2026
Burt Bennett	March 31, 2026
Tammy Johnson	March 31, 2026

**THIS RESOLUTION SHALL BECOME EFFECTIVE UPON ADOPTION.**

**PASSED AND ADOPTED THIS \_\_\_\_ DAY OF APRIL, A.D., 2024.**

\_\_\_\_\_  
Hubert B. Smith  
Mayor

ATTEST:

\_\_\_\_\_  
Tammy Johnson, CMC  
City Clerk

## **RESOLUTION NO. 04-04-08-24**

### **A CITY OF VALPARAISO RESOLUTION APPOINTING A VOLUNTEER TO THE CITY'S PLANNING COMMISSION AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Planning Commission has a vacancy; and

**WHEREAS**, Mr. Jason Rosenbleeth has requested an appointment to said board; and

**WHEREAS**, Mr. Jason Rosenbleeth meets all the qualifications to serve on said board.

#### **NOW, THEREFORE, BE IT RESOLVED BY THE VALPARAISO CITY COMMISSION THAT:**

The following is hereby appointed to serve on the Planning Commission and his term is hereby established as follows:

##### 1. Planning Commission

Member

Mr. Jason Rosenbleeth

Term Expires

March 31, 2029

**THIS RESOLUTION SHALL BECOME EFFECTIVE UPON ADOPTION.**

**PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_.**

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Hubert B. Smith  
Mayor

ATTEST:

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Tammy Johnson, CMC  
City Clerk

## QUESTIONNAIRE FOR CITY COMMISSION APPOINTMENTS

The information from this questionnaire will be used by the Valparaiso City Commission in considering action on your appointment. The questionnaire must be completed in full. Answer "none" or not applicable where appropriate. Please type or print in black ink.

3/11/2024  
Date Completed

1. Name: Rosenbleeth Jason W.  
Mr./Mrs./Ms. Last First Middle/Maiden

2. Residence Address: 991 N. Bayshore Dr Valparaiso  
Street Office# City

FL 32580 (850) 830-0173  
PO Box State Zip Code Area Code/Phone #

rosenbleethpropertiesllc@gmail.com  
Email Address

3. Are you a United States citizen? Yes ☒ No ☐

4. Education

A. High School: Niceville Year Graduated 1997  
Name and Location

B. List all postsecondary educational institutions attended:

Name & Location	Dates Attended	Certificates/Degrees
<u>Santa Fe</u>	<u>1999-2000</u>	<u>AA</u>
<u>University of Florida</u>	<u>2001-2003</u>	<u>Bachelor</u>

5. Have you in the last ten (10) years been arrested, charged, or indicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? (Exclude traffic violations for which a fine or civil penalty of \$150 or less was paid.) If "Yes" give details:

DATE	PLACE	NATURE	DISPOSITION
<u>N/A</u>			

6. Concerning your current employer and for all of your employment during the last five years, list your employer's name, business address, type of business, occupation or job title, and period(s) of employment.

Employer's Name & Address

Type of Business Occupation/Job Title

Period of Employment

Grass Roots Lawn & Landscape Landscape owner 2002-2020  
Rosenbleeth Properties LLC Construction owner 2018-2024  
MVP Real Estate Associate 2020-2024

7. A. State your experiences and interests or elements of your personal history that qualify you for this appointment.

20+ years' of experience owning and operating  
businesses in the areas of Landscape design, new  
construction, community development and real estate

- B. Have you received any degree(s), professional certification(s), or designations related to the subject matter of this appointment?

Yes ☐ No ☒ If "Yes", list:

N/A

- C. Have you received any awards or recognitions relating to the subject matter of this appointment?

Yes ☐ No ☒ If "Yes", list:

N/A

- D. Identify all association memberships and association offices held by you that relate to this appointment:

N/A

8. Has probable cause ever been found that you were in violation of Part III, chapter 112, F.S., the Code of Ethics for Public Officers and Employees and/or Chapter 286, F.S., the Sunshine Law?

Yes ☐ No ☒ If "Yes" give details:

Date

Nature of Violation

Disposition

N/A

9. Have you ever been refused a fidelity, surety, performance, or other bond?

Yes ☐

No ☒

If "Yes" explain:

N/A

10. A. Have you, or businesses of which you have been an owner, officer, or employee or businesses of which members of your immediate family have been owners, officers, or employees held any contractual or other direct dealings during the last four (4) years with any state or local governmental agency in Florida, including the office or agency to which you have been appointed or are seeking appointment?

Yes ☐

No ☒

If "Yes" explain:

Name of Business	Family Members Relationship to You	Family Members Relationship to Business	Business Relationship to Agency
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N/A

11. List three people who have known you well within the past five (5) years. Include a current, complete address and telephone number. Exclude your relatives and members of the Valparaiso City Commission.

Name	Mailing Address	Zip Code	Area Code/Phone #
Ryan Cabaniss	7 Lanman Rd	32578	850-418-1482
Paul Sjöberg	1697 Vine Ave	32578	703-795-5986
Jeff Holloway	2429 Rocky shores Dr	32578	850-974-0473

12. Do you know of any reason why you will not be able to attend fully to the duties of the office or position to which you have been or will be appointed?

Yes ☐

No ☒

If "Yes", explain:

N/A

13. If required by law or administrative rule, will you file financial disclosure statements?

Yes ☒

No ☐

Signature of Applicant

Date

3/11/2024

## **RESOLUTION 05-04-08-24**

### **A RESOLUTION OF THE CITY OF VALPARAISO, FLORIDA, APPROVING THE MEMORANDUM OF UNDERSTANDING WITH ELDER SERVICES OF OKALOOSA COUNTY FOR USE OF THE VALPARAISO SENIOR/COMMUNITY CENTER.**

**BE IT RESOLVED** by the City Commission of the City of Valparaiso that:

1. The Mayor of the City is authorized to accept and deliver on behalf of the City that certain Memorandum of Understanding ("MOU") between the City and Elder Services of Okaloosa County, relating to the use of the Valparaiso Senior/Community Center as a congregate meal site as set forth in more detail in the MOU **attached** as Exhibit "A" and presented to the Commission today, with such changes, insertions or omissions as may be approved by the Mayor and whose execution shall be conclusive evidence of such approval.

**THIS RESOLUTION SHALL BECOME EFFECTIVE UPON ADOPTION.**

**PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_.**

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Hubert B. Smith  
Mayor

ATTEST:

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Tammy Johnson, CMC  
City Clerk

**City of Valparaiso**  
**Memorandum of Understanding**

**Section 1: Purpose**

The purpose of this Memorandum of Understanding (“MOU”), made effective as of the date of the last signature to the MOU, is to establish a congregate meal site to distribute nutritious meals to senior citizens residing in and around the City of Valparaiso, Florida. The City of Valparaiso, Florida, through its city commission (the “City”), and Elder Services of Okaloosa County (“ESOC”), a non-profit 501(c)(3) organization (collectively, the “Parties,” and each a “Party”).

**Section 2: Term**

The term of this Memorandum of Understanding shall be from January 2024, or on the date which the Memorandum is signed, whichever is later. It shall end on December 31, 2024, unless sooner terminated pursuant to the terms of the MOU.

The ESOC will be permitted to renew annually if the Parties agree to terms and execute a new written MOU prior to December 31. The Parties recognize that the congregate meal program is contingent upon annual appropriation by the Florida Legislature and the performance of the contractor.

**Section 3: Location of Site**

Valparaiso Senior Center/Community Center  
268 Glenview Avenue  
Valparaiso, FL 32580

City’s Designated Representative: \_\_\_\_\_

NAME/EMAIL/PHONE

**Section 4: City of Valparaiso’s Responsibilities**

1. Ensure that the building and site is in good repair, that all safety measures are current, that all inspections have been conducted, and that the space is suitable for the public.
2. Ensure good communication with Elder Services regarding any issues with the building, scheduling of events, and changes to availability of equipment and supplies necessary to carry out program tasks.
3. Provide use of the building Monday through Friday, from 8:00 AM to 1:00 PM.

## **Section 5: Contractor Responsibilities**

- 1. Keep the building and the exterior clean and neat condition. Immediately report any issues or concerns about the Site to the City's designated representative.**
- 2. Be responsible for the intake and accountability of all participating elderly consumers.**
- 3. Provide entertaining activities designed to educate and engage senior adults.**
- 4. Provide the City of Valparaiso with the appropriate certificates of liability insurance in a minimum amount of \$1,000,000.00.**
- 5. Provide hot, nutritious noon-time meal to elderly visitors. Meals will be brought in from off-site and individually portioned.**
- 6. Ensure that the building is properly cleaned, and trash is removed daily to prevent the infestation of insects and rodents.**
- 7. All injuries or accidents are to be reported immediately to the program's Executive Director and the City's Designated Representative.**

**The Contract Manager for Elder Services of Okaloosa County is Kimberly A. Fraley, 850-833-9165.**

## **Section 6: Miscellaneous Provisions**

- A. Amendment. This MOU may be modified by mutual consent at any time.**
- B. Good Faith Actions. Each Party will perform its duties under the MOU in good faith without improperly hindering or hampering the operations of the other Party. The Parties shall, in complying with their respective obligations under this MOU, always act in good faith.**
- C. Compliance with Applicable Law. Both the City and ESOC shall comply with all federal, state, and local laws, statutes, ordinances, rules, and regulations applicable to the scope of this MOU. Neither Party will discriminate against any person based on race, color, ethnicity, genetic information, national origin, religion, gender, gender identity, sexual orientation, marital status, disability, or age in its programs or activities or in the delivery of services under this MOU.**

D. Termination for Convenience. Either party may terminate this MOU with 30-days written notice to the other without penalty or recourse.

E. Indemnity. As a condition and in addition to any insurance coverage, ESOC agrees to indemnify and hold harmless the City, its elected officials, appointed boards, officers, agents, and staff from all liability, claims, actions, suits, or causes of action of whatever kind involving the programs and use of the Valparaiso Senior Center/Community Center, except for those actions by the City of gross negligence.

F. Assignment of MOU. This MOU may not be transferred or assigned by ESOC.

G. Non-Exclusivity. ESOC agrees and acknowledges that the City is providing it a non-exclusive right to use the Valparaiso Senior Center/Community Center, and that other organizations, programs, civic and private groups, and citizens may also use and rent the center which do not otherwise directly conflict with ESOC and the programs set forth in this MOU.

**Elder Services of Okaloosa County**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**City of Valparaiso**

\_\_\_\_\_  
Signature

**Hubert B. Smith**

\_\_\_\_\_  
Printed Name

**Mayor**

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Attested by City Clerk**

\_\_\_\_\_

# ORDINANCE NO. 725

**AN ORDINANCE OF THE CITY OF VALPARAISO, FLORIDA AMENDING SECTION 86-107 OF THE VALPARAISO CODE OF ORDINANCES; PROVIDING FOR CHANGE IN THE PROPERTY OWNERS' RESPONSIBILITY FOR MAINTENANCE OF THE SEWER LATERAL LINES AND PROVIDING FOR (1) SEVERABILITY, (2) REPEAL OF CONFLICTING ORDINANCES, AND (3) AN EFFECTIVE DATE**

**WHEREAS**, the City Commission has determined that it is in the best interest of the city sewer system to clarify that property owners are responsible for maintenance of these sewer pipes from their plumbing system to a point of service connection.

**NOW, THEREFORE BE IT ORDAINED BY THE VALPARAISO CITY COMMISSION THAT:**

**Section 1:** That the Valparaiso Code of Ordinances, Sections 86-107, is hereby amended as follows with underlining indicating the new ordinance language and strike-throughs indicating deleted language:

**Sec. 86-107. Maintenance of plumbing system.**

The owner of the property shall be responsible for maintaining and keeping clean the sewer pipe leading and connecting from the their plumbing system to the ~~city right of way or the point of connection~~ at either the city right of way or to the city main sewer line. ~~to city's lateral.~~ Right of way connections will be determined by an approved sewer cleanout within five (5) feet of the city's right of way. The absence of such cleanout shall indicate the property owner's responsibility to maintain their plumbing system to the main sewer line point of connection. Maintenance of cleanouts located in the city's right of way shall be the responsibility of property owners.

City personnel shall have access to all right-of-way cleanouts to ensure proper functioning and maintenance.

**Section 2: SEVERABILITY**

The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph or section or clause is adjudged to be unconstitutional or invalid by any court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

**Section 3: CONFLICTING ORDINANCES**

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 4: EFFECTIVE DATE**

This ordinance shall become effective immediately upon passage.

**ADOPTED IN SESSION THIS \_\_\_ DAY OF \_\_\_, 2024.**

## **ORDINANCE NO. 734**

**AN ORDINANCE AMENDING THE VALPARAISO CODE OF ORDINANCES, CHAPTER 54, DIVISION 1, SECTIONS 54-24, CREATING DIVISION 5 – OUTDOOR LIGHTING AND RENUMBERING DIVISION 6 – ENFORCEMENT; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS** the people have a right to, and should be ensured of, an environment free from nuisances, and,

**WHEREAS** a substantial body of science and technology exists by which excessive lighting trespass may be substantially abated; and,

**WHEREAS** light trespass can be the cause of annoyance and frustration due to light spilling onto another's property and even inside of their home; and,

**WHEREAS** this chapter shall be effective throughout the incorporated area of the City of Valparaiso.

**NOW, THEREFORE**, it is the policy of the City of Valparaiso to prevent excessive light that may jeopardize the health, welfare, or safety of the citizens or degrade the quality of life. This ordinance shall apply to the control of light originating from sources within the City of Valparaiso.

### **Section 1: FINDINGS**

The foregoing Whereas clauses are hereby incorporated, adopted and confirmed as if fully set forth herein.

The Valparaiso Code of Ordinances, Chapter 54, Division 1, Section 54-24, Chapter 54, Division 5, Section 54-65 through 54-70 and Section 54-75 through 54-79 is hereby amended as follows with underlining indicating new language and strike-through indicating deleted language:

#### **Sec. 54-24. - Authorization to inspect.**

Any code enforcement officer or his/her agent is authorized and directed to lawfully enter and inspect all buildings and to lawfully go upon and inspect all lands within the city at reasonable times to determine their condition in order to safeguard the health, safety and welfare of the public upon receipt of complaints, when he/she has cause to believe that imminent public health is a threat, or when he/she has cause to believe a violation of this chapter exists, an inspection warrant shall be requested pursuant to Ch. 933 F.S.

### **DIVISION 5. - OUTDOOR LIGHTING**

## **Sec. 54-65. - Definitions.**

The following words, terms and phrases when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Ambient light* means light not originating from the site, such as moonlight.

*Artificial light or artificial lighting* means the light emanating from any manmade device.

*"Bug" type bulb* means any yellow light bulb specifically designed to reduce the attraction of insects to the light.

*Cumulatively illuminated* means illuminated by numerous artificial light sources.

*Direct light* means light emitted directly from the lamp, off of the reflector or reflector diffuser, or through the refractor or diffuser lens, of a luminaire.

*Fixture* means the assembly that houses the lamp or lamps and can include all or some of the following parts: A housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror, and/or a refractor or lens.

*Flood or spot light* means any light fixture or lamp that incorporates a reflector or a refractor to concentrate the light output into a directed beam.

*Full cutoff fixture* means a luminaire that does not emit any light, either directly or by reflection or diffusion, above a horizontal plane running through the lowest part of the luminaire's feature containing the lamp or lamps that produces the actual light, including any attached reflectors or diffusers.

*Glare* means light emitting from a luminaire that interferes with visibility.

*Ground-level barrier* means any vegetation, natural feature or artificial structure rising from the ground which prevents beachfront lighting from shining directly onto the beach-dune system.

*Hatchling* means any species of marine turtle, within or outside of a nest, that has recently hatched from an egg.

*Indirect light* means direct light that has been reflected or has scattered off of other surfaces.

*Lamp* means the component of a luminaire that produces the actual light.

*Landscaping lighting* means lighting used to emphasize or draw attention to a landscape feature.

Light trespass means light from an artificial light source that is intruding into an area where it does not belong, such as an adjoining or nearby property, or a right-of-way.

Luminaire means a complete lighting system, including a lamp or lamps and all mounting fixtures.

Outdoor lighting means the nighttime illumination of an outside area or object by any fixed luminaire. Vehicle lights and flashlights are not included in this definition.

Pathway lighting means lighting used to illuminate a walkway or pathway.

Point source of light means any artificial light or lighting that directly radiates visible light.

Pole-mounted lighting means any luminaire set on a base or a pole which raises the source of light off of the ground.

Recessed luminaire means a luminaire recessed into an outdoor ceiling or canopy so that its bottom is flush with the underside of the structure.

Skyglow means illumination of the sky from artificial sources.

Tinted glass means any glass treated to achieve an industry-approved, inside-to-outside light transmittance value of 45 percent or less. Such transmittance is limited to the visible spectrum (400 to 700 nanometers) and is measured as the percentage of light that is transmitted through the glass.

Unshielded lighting means any artificial light emitted, either directly or by reflection or diffusion, above a horizontal plane running through the lowest part of the luminaire's full cutoff feature.

Uplighting means any luminaire that directly or indirectly projects light above the horizontal plane of a 90-degree angle passing through the lowest point of the luminaire's full cutoff feature.

Wallpacks means luminaires placed along the outer walls of buildings. See illustrations.

#### **54-66. - Purpose and intent.**

The purpose of this section is to define practical and effective measures to reduce problems created by improperly designed and installed outdoor lighting. These regulations are intended to minimize light pollution, glare and trespass; conserve energy while maintaining nighttime safety, security, and productivity; protect the privacy of residents; minimize disturbance of wildlife; enhance the ambiance of the community; and ensure optimal viewing of night skies above the City.

#### **54-67. - Conformance with applicable codes.**

All outdoor lighting devices shall be installed in conformance with the provisions of this Code and the Florida Building Code.

**54-68. - Applicability.**

A. Standards. Except as provided in this section, all new outdoor lighting, regardless of whether a permit is required, shall comply with the standards of this ordinance.

B. Permit required. A permit is required to add, reposition, or replace outdoor lights mounted on poles higher than ten feet above the ground. In all other cases, no development permit is required to add, reposition, or replace outdoor lights; however, building permits may be required.

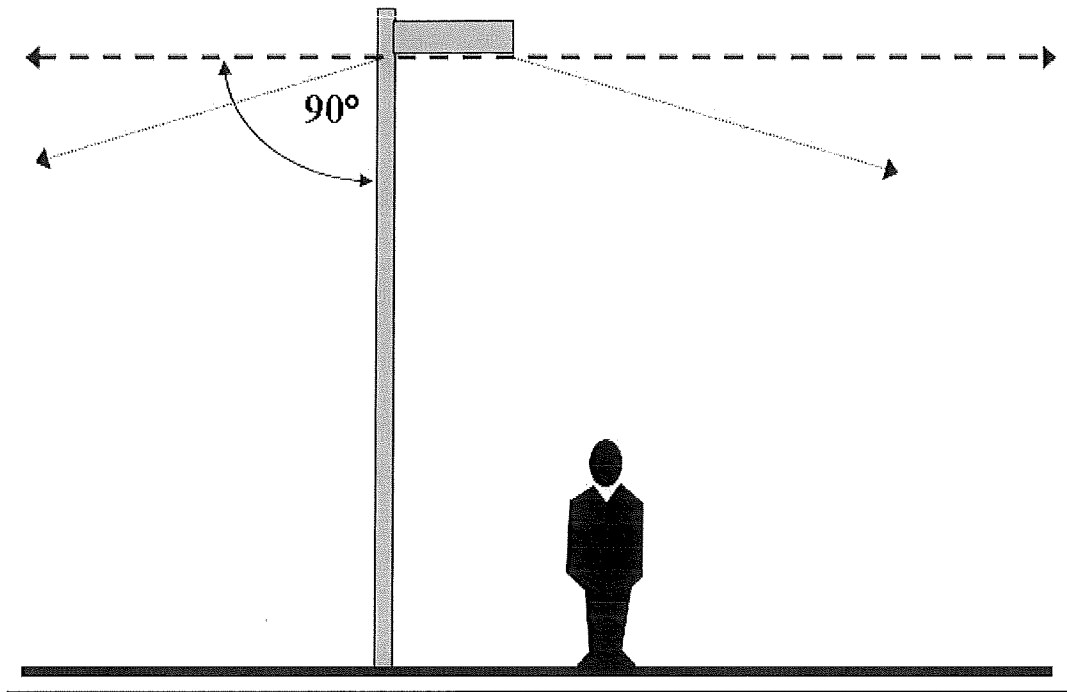
C. Exemptions. The following are exempt from the requirements of this section:

1. Fossil fuel lighting. All outdoor light fixtures producing light directly by the combustion of fossil fuels (such as kerosene lanterns and gas lamps).
2. Government facilities. Outdoor light fixtures on, or in connection with facilities and land owned or operated by the federal or state government, the Okaloosa County School Board and the City. Voluntary compliance with the intent and provisions of this section is encouraged.
3. Temporary construction and emergency lighting. Lighting necessary for construction or emergencies, provided said lighting is temporary and is discontinued immediately upon completion of the construction work or abatement of the emergency necessitating said lighting.
4. Hazard warning lighting. As required by federal or state regulatory agencies.
5. Seasonal lighting. From the day before Thanksgiving through January 15, lighting that is clearly incidental to the use of the property and is customary and commonly associated with any national, local or religious holiday.
6. Flag lighting. Up-directed lighting illuminating flags. It is recommended that flags be lowered at sunset and not illuminated with up-directed lighting.

**54-69. - Generally.**

A. All outdoor lighting shall be designed and installed to prevent glare and light trespass on abutting property.

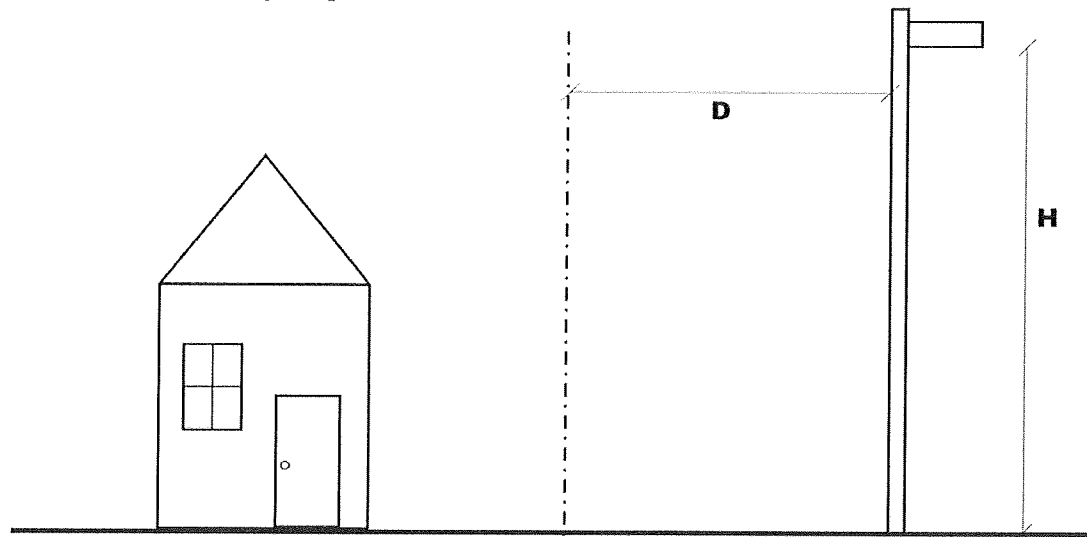
1. Full cut-off lighting fixtures. Where outdoor lighting is proposed for installation, full cut-off lighting fixtures are required for all outdoor walkway, parking lot, canopy and building/wall mounted lighting, and all lighting located within those portions of open-sided parking structures that are above ground. Lights that are properly installed in an architectural space (such as under a porch roof or a roof overhang) and that provide the functional equivalent of a full cut-off fixture need not use full cut-off fixtures.



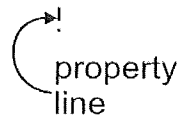
Full cut-off

2. Setback or shielding requirement. Where a multi-family dwelling of three or more units or a nonresidential use abuts property that is residentially zoned or has a dwelling of one or two units, all outdoor lighting fixtures shall be setback the minimum distance from the nearest lot line or "house-side shielding" shall be used on the residential property side of the lighting fixture as shown in the following diagram. A house-side shield consists of a visor or shielding panel that attaches to a lighting fixture. This provision is applicable for both light poles and lighting fixtures mounted on the side or top of a building or structure. Where a dwelling of one or two units abuts a property that is residentially zoned or has a dwelling of one or two units, light fixtures must be shielded and/or angled to prevent light trespass on abutting property.

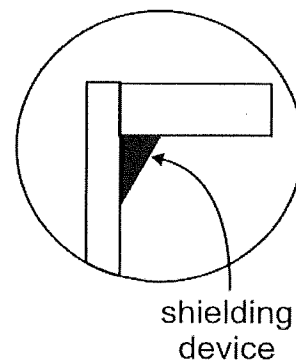
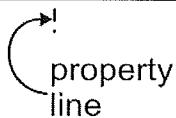
### Setback or Shielding Requirements



Shield not required if height (**H**) is less than 2 times the distance (**D**) from the property line.



If height (**H**) is greater than 2 times the distance (**D**) to the adjacent property line then light fixture must be shielded.



shielding device

3. Screening. Where a multi-family dwelling of three or more units or a nonresidential use abuts property that is in a residential zoning district or has a dwelling of one or two units, fences and walls shall be constructed, sized and located so that no head-lamp or tail-lamp from a motor vehicle is visible from a first floor window located within the residential district or on the dwelling unit. Fences and walls shall comply with the fences and walls section.

4. Sign lighting. Lighting fixtures used to illuminate an outdoor advertising sign shall be mounted on the top or above the sign structure with the light directed downward. Outdoor advertising signs of the type constructed of translucent materials and wholly illuminated from within do not require shielding. Dark backgrounds with light lettering or symbols are preferred, to minimize detrimental effects. No sign shall flash or blink red and blue colors to include LED and Reader Board signs.

**54-70. - Effective date and nonconforming light fixtures.**

Any new light fixtures shall meet the requirements of this section:

A. Where installation can be verified prior to the passage of this ordinance, outdoor light fixtures that do not meet the standards of this section, shall be classified legal, nonconforming light fixtures. Where a legal, nonconforming light fixture causes visible glare, light trespass or any other light intrusion to a residential property or motorists on the adjoining public rights-of-way, the fixtures shall be either shielded, redirected, replaced, or removed to eliminate the nuisance as determined by the code enforcement officer.

B. New Uses or Structures, or Change of Use. Whenever there is a new use or structure on a property, or the use on the property is changed, all outdoor light fixtures shall be brought into compliance with the standards of this section.

C. Resumption of Use after Abandonment. If a property with legal, nonconforming light fixture is abandoned for a period of 12 months or more, then all outdoor light fixtures shall be brought into compliance with the standards of this section.

**DIVISION 6. - ENFORCEMENT**

**Sec. 54-61 75. - Enforcement.**

(a) The code enforcement department is empowered to investigate any situation where a person is alleged to be violating any Chapter 54 – Offenses. Code enforcement officers and law enforcement officers are empowered to investigate any situation where a person is alleged to be violating any section or subsection and issue civil citations for the violation of any provision of said section, when based upon personal investigation, the officer has reasonable and probable grounds to believe that a violation has occurred.

**Sec. 54-62 76. - Penalty.**

A violation shall be punished as follows for Chapter 54, Article II, Divisions 4 and 5:

A person who has been issued a citation shall be subject to a civil penalty.

(1) For the first violation, a warning to eliminate or abate the violation within a reasonable time.

(2) For the second violation, by a civil penalty of \$100.00.

(3) For third and subsequent violations, by a civil penalty of \$500.00, measured from one year from the first offense.

**Sec. 54-6377. - Other remedies.**

The City of Valparaiso may request a hearing before the city magistrate for habitual offenders in order to ensure compliance with this chapter. ~~where the penalties established in section 54-62 are not preventing the violation of this chapter.~~

**Sec. 54-6478. - No liability for reasonable, good faith trespass by enforcement officer.**

Code enforcement officers and law enforcement officers shall be immune from prosecution, civil or criminal, for reasonable, good faith trespass upon private property while in the discharge of duties under this chapter.

**Sec. 54-6579. - Administration.**

The City of Valparaiso commissioners may adopt such resolutions as are necessary to effectively administer this chapter.

**Section 2: CONFLICTING ORDINANCES**

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 3: SEVERABILITY**

The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph section or clause is adjudged unconstitutional or invalid by any court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

**Section 4: EFFECTIVE DATE.**

This ordinance shall become effective immediately upon passage.

**ADOPTED IN SESSION THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2024**

\_\_\_\_\_  
Hubert B. Smith  
Mayor

ATTEST:

\_\_\_\_\_  
Tammy Johnson, CMC  
City Clerk

Ordinance No. 734

# **PUBLIC WORKS MONTHLY ACTIVITIES REPORT**

**March 2024**

## **CEMETERY**

- Met with families--8
- Made funeral arrangements—8
- Oversaw funeral operations—7
- Performed inurnment of cremains—1
- Oversaw marker install—1
- Installed VA marker—1
- Niches sold—2
- Sprayed cope & chip lots for weeds
- Broadcast ant poison

## **PARKS**

Mowed, weedeated, pulled weeds, blew, removed debris all city parks/ building & city ROWs

- Transported 2 cats to P.A.W.S.
- Assisted Shop with oil filer organization & inventory

## **SHOP TRADES WORKER**

### **Police Dept**

- Tightened outlet screws
- Replaced padlock & adjusted gate at Pistol Range

### **City Hall—Stained & painted sign**

### **Public Works**

- Retrofit 2 lights in break room
- Repaired toilet flap & adjusted chain on another toilet

### **Florida Park**

- Replaced lights
- Repaired toilet in women's restroom
- Repaired leaking urinal in men's restroom

### **Lincoln Park—repaired toilet in men's handicap restroom**

### **T-Pier—Tightened toilet seat bolts**

### **T.J. Brooks Park—Replaced broken toilet handle**

## **STREETS**

### **SIGN MAINTENANCE**

- Repaired & leveled hit stop sign post—1

### **TREE MAINTENANCE**

- Public Works—cleared trees from fence line
- Cut down dead tree—1
- Cut back trees & brush in 3 locations

### **ROW MOWING & MAINTENANCE**

- Removed a total of 100 lbs of debris in 3 locations
- Mowed ROWs in 22 locations
- Mowed Well 1 & Well 5
- Mowed L/S 10 & L/S 14
- Mowed pistol range

### **DOT ROW MOWING & MAINTENANCE**

- Removed 150 lbs of debris
- Mowed ROWs & medians Hwy 85 2 times
- Mowed ROWs & medians John Sims Pkwy 3 times

### **STREET MAINTENANCE**

- Clearwater Ave/ Detroit Ave—repaired road with asphalt patch after sewer break
- John Sims Pkwy—Raised valve box. Filled cut out with asphalt patch
- Installed Hot Mix Asphalt in 4 locations
- Filled potholes in 3 locations
- Graded roads in 11 locations
- Lincoln Park—Graded sand back to sidewalk 1 time

### **STORMWATER**

- Hand cleaned stormdrains throughout city, removing 100 lbs of debris
- Mowed 2 ponds
- Changed dog waste stations 1 times removing a total of 15 lbs of waste
- Blew sand off street from property wash out in 1 location

### **STREET SWEEPING**

- Total Miles of residential streets swept: 52
- Total Lbs of debris removed: 4,200

### **SHOP**

- Parks X Mark mower
  - Changed oil
  - Cleaned carburetor
- V-45—Printed & installed new vinyl decals
- Street X Mark mower—Changed blades
- V-24
  - Changed engine oil & filter
  - Changed PTO oil filter
  - Pulled driver side back tires off & installed 2 steer tires
  - Pulled 2 cylinders off & took to Pensacola for repairs
- Streets enclosed trailer—plugged tire
- V-28—Changed oil & air filter
- V-44—Changed oil & air filter
- V-29—Changed oil & air filter
- V-9—Changed oil and fuel filter
- Emptied oil tank in pit
- Installed 8 new fence posts in concrete & installed railings

### **Misc./ Assisted Other Depts**

- Exercised pull behind generators & all other motorized equipment

### **Water & Sewer**

- 190 Industrial—sewer tie in

### **Parks**

- Florida Park—cut chain to length to close & lock gate

### **Shop**

- Pressure washed Shop building
- Repaired leak on top of roof
- Pulled rotten plywood off walls in pit
- Added new frame boards & plywood
- Cleaned roof & gutters
- Cut limbs back that were touching roof
- Painting shop

## **SANITATION**

- 183.25 Tons (366,500 lbs.) of Household Trash collected
- 35.43 Tons (70,860 lbs.) of Roadside Bulk collected
- Number of trips to the dump: 47
- 620 Yds. of yard waste has been taken to landfill
- Number of trips to Landfill: 31
- Delivered 62,540 lbs of scrap metal to metal recycling facility
- Delivered 8,000 lbs of tires to tire recycling facility

## **WATER/ SEWER**

### **REGULATORY COMPLIANCE SAMPLING**

- Monthly Bacteriological sampling
- Static Water Levels

- Locates—136
- Turn meter on—17
- Turn meter off—23
- Manually read meters—134
- Meters replaced—3
- Water Leaks/ Breaks—2
- Replaced meter box & lid—1
- Check meters for issues/ leaks—3
- Pulled meters—2
- Removed hydrant meter—1
- Flushed fire hydrants—5
- Sewer calls—5
- Sewer line cleaning—2
- Sewer line video—1
- Replaced 15' of sewer pipe
- Replaced/ repaired curbstops 2

## **Support Staff**

### **REGULATORY COMPLIANCE REPORTING**

- Prepared & sent Feb '24 Monthly Operational Report (MORs) to FDEP & Poly, Inc
- Prepared & sent 1<sup>st</sup> QTR Disinfectant Residual Report to FDEP & Poly, Inc
- Prepared & sent 1<sup>st</sup> QTR Static Water Level report to NFWMD & Poly, Inc

### **RECORDS MAINTENANCE**

- Filed MORs monthly
- Filed bacteriological sampling each month
- Continuously updating Lead & Copper Inventory
- Produced March '24 Static Water Level Report
- Continuously updated Water Distribution Log throughout month
- Prepared Mar '24 Purge Data Reports—
- Daily maintained record of all activities of depts in Public Works
- Prepared Feb '24 Public Works Activities Reports
- Monthly Recorded Water Uses/ Losses in FRWA spreadsheet
- Daily record phone calls received
- Formatted vehicle fuel sheets and disseminated for April '24
- Made 4 Pavilion signs
- Monthly update Water Use summary

**WORK ORDERS GENERATED/ PROCESSED**

- In-house work orders generated—47
- Work orders processed from City Hall—35
- Locate requests processed from Sunshine 811—282
- Meter Leak Alert customers contacted—47
- Meters/ Mi.Nodes commissioned—3

**PHONE CALLS RECEIVED--270**

- Cemetery-0
- Parks-5
- Sanitation-32
- Shop-3
- Streets-7
- Water/ Sewer-44
- Misc/ Other Depts- 100